

RESOLUTION 2004- /

TOWN OF BARNES, BAYFIELD COUNTY, WISCONSIN

RESOLUTION ESTABLISHING PUBLIC  
PARTICIPATION PROCEDURES FOR COMPREHENSIVE PLAN

WHEREAS, the Town of Barnes has decided to prepare a comprehensive plan under the authority of and procedures established by Sec. 66.1001 Wis. Stats; and

WHEREAS, Sec. 66.1001, Wis. Stats, requires that the governing body of the local governmental unit adopt written procedures designed to foster public participation at every stage of comprehensive plan preparation, and that such written procedures shall provide for wide distribution of draft plan materials, an opportunity for the public to submit written and oral comments on the plan materials, and a process for the governing body to respond to such comments.

WHEREAS, the Town of Barnes believes that regular, meaningful public involvement in the comprehensive plan process is important to assure that the resulting plan meets the wished and expectations of the public; and

WHEREAS, the "Agreement for Professional Services" between the Town and Cedar Corporation, a consulting firm, includes written procedures to foster public participation, ensure wide distribution of draft plan materials, provide opportunities for written comments on such materials, and provide mechanisms to respond to such comments.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Barnes hereby adopts the written procedures included in the "Public Participation Approach" with Cedar Corporation as its public participation procedures meeting the requirements of Sec. 66.1001, Wis. Stats. A copy of said procedure is attached as Exhibit A.

Adopted this 22<sup>nd</sup> day of January, 2004.

TOWN OF BARNES

Gene F. Ratzel  
Gene F. Ratzel, Town Chairman

ATTEST:

Lucille J. Peet  
Lucille J. Peet, Town Clerk

## **EXHIBIT A**

# **PUBLIC PARTICIPATION APPROACH**

### **PRESS RELEASES**

Press releases announcing status of planning process and other related information will be sent to:

1. The Daily Press (Ashland)
2. Sawyer County Record (Hayward)
3. Northwoods Shopper (Solon Springs)
4. The County Journal (Washburn County)

These will be sent on a quarterly basis.

### **COMMUNITY SURVEY**

A community survey will be sent out or made available to all residents and renters in the Town of Barnes.

### **TOWN OF BARNES WEBSITE**

The Town of Barnes website will have the Community Survey results as well as draft copies of each element for people to review.

### **CITIZENS ADVISORY BOARD**

The Citizen Advisory Board will be made up of a cross section of approximately 30 people who will help develop initial goals to be used to start the planning process. CAB members can sign up to participate in various elements of the Comprehensive Land Use Plan.

### **DRAFT COPIES OF EACH ELEMENT**

Drafts of each element will be put in a binder and made available to the public during normal business hours at the Town Hall.

### **PUBLIC INFORMATION MEETING**

A public information meeting will be held at the Town Hall. Results of the Community Survey will be on display. Information about the planning process and public participation will also be available.

### **COMPREHENSIVE LAND USE PLANNING COMMITTEE MEETINGS**

The public is invited to attend planning meetings with the Comprehensive Land Use Planning Committee. Times and dates of the meeting will be posted at the Town Hall.

### **REPORT TO TOWN BOARD**

The Comprehensive Land Use Planning Committee will report on the status of the planning process to the Town Board.

### **PUBLIC HEARING**

A public hearing will be held after a draft of the Comprehensive Land Use Plan is completed. The public will have a minimum of 30 days to review the plan and make comments.