

**NOTICE
TOWN OF BARNES
BOARD OF REVIEW AND OPEN BOOK**

NOTICE IS HEREBY GIVEN THAT THE BOARD OF REVIEW FOR THE TOWN OF BARNES, BAYFIELD COUNTY, WISCONSIN WILL HOLD ITS FIRST MEETING MONDAY, JUNE 18, 2018 AT 9:00AM TO 11:00AM AT THE BARNES TOWN HALL FOR THE PURPOSE OF CALLING THE BOARD OF REVIEW INTO SESSION PURSUANT TO WIS. STATUTES, SEC 70.47 (1).

OPEN BOOK WILL BE HELD ON SATURDAY, JUNE 2, 2018 FROM 7:30 to 9:30AM.

Please be advised of the following requirements to appear before the Board of Review and procedural requirements if appearing before the Board:

No person shall be allowed to appear before the Board of Review, to testify to the Board by telephone or to contest the amount of any assessment of real or personal property if the person has **refused a reasonable written request by certified mail of the Assessor to enter onto property to conduct an exterior view of the real or personal property being assessed.**

After the first meeting of the Board of Review and before the Board's final adjournment, **no person who is to scheduled to appear before the Board of Review may contact, or provide information to, a member of the Board** about the person's objection except at a session of the Board. Open book shall occur no less than 7 days prior to the board of review.

No person may appear before the Board of Review, testify to the Board by telephone or contest the amount of assessment **unless, at least 48 hours before the first meeting** of the Board or at least 48 hours before the objection is heard if the objection is allowed because the person has been **granted a waiver** of the 48- hour notice of an intent to file a written objection by appearing before the Board during the first two hours of the meeting and showing good cause for failure to meet the 48-hour notice requirement and files a written objection, that the person provides to the Clerk of the Board of Review notice as to whether the person will ask for removal of any Board members and, if so, which member will be removed and the person's reasonable estimate of the length of time that the hearing will take.

When appearing before the Board, the person shall **specify, in writing, the person's estimate of the value of the land and of the improvements** that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.

No person may appear before the Board of Review, testify to the Board by telephone or subject or object to a valuation; **if that valuation was made by the Assessor or the Objector using the income method; unless no later than 7 days before the first meeting of the Board of Review the person supplies to the Assessor all the information about the income and expenses**, as specified in the manual under Sec. 73.03(2a), that the Assessor requests. The Town of Barnes has an ordinance for the confidentiality of information about income and expenses that is provided to the Assessor under this paragraph which provides exceptions for persons using information in the discharge of duties imposed by law or of the duties of their office or by order of a court. The information that is provided under this paragraph, unless a court determines that it is inaccurate, is not subject to the right of inspection and copying under Sec. 19.35(1) of Wisconsin Statutes.

The Board shall hear upon oath, **by telephone, all ill or disabled persons who present to the Board a letter from a physician, osteopath, physician assistant, as defined in s. 448.01(6), or advanced practice nurse prescriber certified under s. 441.16(2) that confirms their illness or disability. No other persons may testify by telephone unless the Board, in its discretion, has determined to grant a property owner's or their representative's request to testify under oath by telephone or written statement.**

Respectfully submitted,
Judy Bourassa
Barnes Town Clerk-Treasurer
Dated this 4th Day of May, 2018