



APPROVED

**Potawatomi Property Owners Association (PPOA)
Monthly Board of Director's Meeting
Date: Sunday, 12/7/2013**

Board Members Present: Roberta (Bobbie) DeLizio, James (Jim) Lancour, Vern Wilcox, & Mary Sorensen

Board Members Absent: Nancy Collyard

Special Guests: None

PPOA Members Present: None

Meeting was called to order by Vern Wilcox at 9:15AM at Vern Wilcox home

Minutes:

- November 3, 2013 PPOA Board of Director's Meeting Minutes were reviewed and revisions were made. Mary Sorensen asked for a motion to approve the 11/3/2013 PPOA Board of Directors Meeting Minutes that Secretary Mary Sorensen emailed them. James Lancour made the motion to approve the minutes and Bobbie DeLizio seconded the motion. Motion carried. Mary Sorensen will have the minutes posted on the Town of Barnes website the week of 12/8/2013.

Financial Report:

- Bobbie DeLizio, Treasurer, handed out reports for September and October 2013 Transaction Detail for PPOA Checking Account and Transaction Detail for PPOA Savings Account through September 2013. Annual Federal and state Tax returns for PPOA were completed by Stuart Peterson, CPA, Iron River, WI. Vern Wilcox will review them, sign them and send them in.
- **PPOA 2014 Assessments** will be sent out early January 2014 and will be due by April 1, 2014.

NEW BUSINESS

Electrical Bill:

- James Lancour stated the **electricity has been shut down** on the island except for the main switch for the winter. The Campground shower building electricity has been shut down for the winter.

PPOA Website Report:

- Vern Wilcox announced Reed Weber will be creating a PPOA website for us. We will be able to post more information on our own website. Once the website is up we will be posting the following on it:
 - PPOA meeting minutes will be posted on both PPOA and Town of Barnes website
 - PPOA will be posting the official audit

- PPOA Board of Director's contact information
- PPOA Calendar

Rental Report:

- Discussion was held keeping Rental units 3 & 4 open on the island. The revisions were made in the 11/3/2013 Board of Director's Meeting Minutes and approved.
- Vern Wilcox and James Lancour will be working on a policy for rental check-ins/check-outs.
- Check-in time will be 4PM and the checkout time will be 11AM for rental units.

OLD BUSINESS

Drumbeat: Drumbeat Editor: Nancy Collyard

- The drumbeat will be completed and sent out by the end of December 2013
- Andy Lohman will get the rental write-up to Vern Wilcox
- Mary will resize the Jim's Bait Convenience Store Ad/Business Card from Bobbie DeLizio for the Drumbeat & send it to Nancy Collyard, Bobbie DeLizio and Vern Wilcox
- Mary will send the Approved 11/3/2013 PPOA Board of Director's Meeting to Andy Lohman and Nancy Collyard so they are aware of the Cabin rental revisions
- Survey Poll will be sent in the Spring Drumbeat to get feedback from all PPOA members

ADJOURNMENT

Mary Sorensen made a motion to adjourn the meeting at 12:35PM and Vern Wilcox seconded it. The motion was carried.

Respectfully submitted by Mary Sorensen