

Minutes of the Building Maintenance Committee
2/5/2014

The committee met on 2/5/14. The meeting was called to order at 1:00pm. Members present were Greg Martin, Mike Tremblay, Jack Meinke, Tom Krob, Dennis Terry, Bob Pazcak and Mitch McGee.

The primary purpose of the meeting was to review the storyline for the presentation/recommendation for the new office structure. The meeting began with a recap of our last meeting. The overall recommendation to build a new town office structure was discussed and it was agreed that we should proceed with the recommendation to the board.

We then discussed the proposed storyline that the presentation would follow. It was agreed that we should add some reference that the design of the structure is capable of accommodating future additions if required.

Following this discussion we decided that the presentation be done in Power Point, combined with a few large printed placards of the building location, orientation and various design views.

The actual recommendation to the board will be a written document.

The presentation and the recommendation will be presented at the 3/18 board meeting.

Mike T to prepare the slides and a draft of the recommendation for the next meeting which will be held approximately 1 week prior to the 3/18 board meeting.

Mitch McGee made the motion to adjourn, seconded by Greg Martin. The meeting adjourned at 1:55.

Mike Tremblay