

**MINUTES OF THE TOWN OF BARNES
ANNUAL PUBLIC BUDGET HEARING,
SPECIAL TOWN MEETING OF THE ELECTORS
AND THE REGULAR MONTHLY TOWN BOARD MEETING**

Tuesday, November 20, 2012

At Barnes Town Hall, 3360 County Highway N, Barnes, WI

[APPROVED] *

PUBLIC HEARING – 2013 PROPOSED BUDGET

Chairperson Lu Peet called the Public Hearing to order at 6:10PM. Roll call was taken to establish a quorum; members of the Board present were: Jack Meinke, Chris Webb, Mitch McGee and Lu Peet. Peet noted that Supervisor Donna Porter was on a trip out of state and would be absent. Also in attendance was Town staff: Steve Baldwin, Clerk-Treasurer; Brenda Bakke, Deputy Clerk/Treasurer; and Bob Lang, Roads & Property Foreman. Peet verified with Baldwin that the budget hearing and meetings notices had been posted in accordance with State Statutes. Peet then led the assembly in the Pledge of Allegiance to the Flag. Peet read the Public Hearing Meeting Notice and the summarized 2013 budget listed below comparing the proposed budget to the current 2012 budget.

	2012 APPROVED BUDGET	2013 PROPOSED BUDGET	%
			CHANGE
REVENUES			
TAX LEVY	496,522	500,598	0.82%
Intergovernmental Revenues	485,243	467,929	
Licenses and Permits	8,400	5,850	
Public Charges for Services	27,600	44,950	
Intergovernmental Charges for Service	4,000	4,000	
Miscellaneous Revenue	21,300	19,250	
Sub-total Revenues	1,043,065	1,042,577	
Proceeds from long-term debt	0	57,000	
Cash Reserves to reduce the Levy	23,407	0	
Designated Funds levied	30,000	40,000	
Retained Funds	0	0	
TOTAL REVENUES	1,096,472	1,139,577	3.93%
EXPENSES			
General Government	162,278	176,061	
Public Safety	111,326	101,793	

Public Works-Highway	257,346	250,779	
Public Works-Sanitation	72,451	59,900	
Health & Human Services	4,914	5,055	
Culture, Recreation & Education	19,323	16,979	
Conservation & Development	72,528	76,500	
Capital Outlay	251,589	430,500	
Debt Service	44,717	22,010	
Sub-total Operational Expenses	996,472	1,139,577	
Designated Funds Levied	100,000	0	
TOTAL EXPENSES	1,096,472	1,139,577	3.93%

Peet noted that the Town Board had not increased the Tax Levy but rather had made all effort to maintain expenses at current levels although the increased costs of some items, such as utilities and fuel, were **beyond** their control. Clerk/Treasurer Baldwin stated that the .8% increase in the Levy was actually an adjustment the State does for unused Levy from the prior year. Peet asked for any questions and there was a request to explain what was included in each of the major Expense categories listed in the budget. Baldwin explained that the 9 Expense categories included all operating expenses, including payroll, for the following departments and cost centers:

1. **General Government:** the Board, Clerk/Treasurer & Deputy Clerks, part-time janitor, Elections expenses & poll workers, all Office expenses, Legal, Assessor, Auditor and Town Hall expenses.
2. **Public Safety:** the Constable, Ambulance and Fire Departments
3. **Public Works-Highway:** Highway staff, both full and part-time, all Garage and Highway department operating expenses including fuel and supplies.
4. **Public Works-Sanitation:** all operating expenses for the Town Transfer Site
5. **Health & Human Services:** the Cemetery
6. **Culture, Recreation & Education:** all Parks & Recreation expenses, including the 4th of July parade and fireworks
7. **Conservation & Development:** the Aquatic Invasive Species projects, most of which is off-set by State DNR grants
8. **Capital Outlay:** all equipment purchases for all departments and all the major Highway expenses for roads such as gravel, sand, and salt.
9. **Debt Service:** the \$22,010. listed is the 2013 Loan payment required for the Town's outstanding State Trust loan for the Highway Truck loan from 2 years ago

Peet asked for any additional questions or discussion from the townspeople; there being none, she asked for a motion to adjourn the Public Hearing.

Motion (Gene Ratzel/Lu Peet) to close the Public Hearing. Motion carried.

The Hearing was adjourned at 6:20PM.

SPECIAL TOWN MEETING of the ELECTORS (Barnes Townspeople)

Peet called the Special Town Meeting to order at 6:20PM to adopt the Town Tax Levies and the 2013 Budget. Peet asked for any additional questions from the townspeople. There being none she then asked the assembly which voting method they wanted to use: Standing, Hand-count, or

Secret Ballots. Consensus by all for the Hand-count method. Peet then read Resolution R-12-05 to approve the highway portion of the Levy and called for a motion to approve.

RESOLUTION #R-12-05

BE IT HEREBY RESOLVED by the qualified electors of the Town of Barnes here assembled in Special Town Meeting on this 20th day of November 2012, that the sum of \$220,263. be levied to the Highway Fund for Operating Expenses for the Budget Year 2013.

Motion to Approve R-12-05 by: Janisse Watts / Seconded by: David Pease

Number of electors authorized to vote: 16

Yes:16 No:0 The Resolution was passed.

Peet then read the budget resolution, R-12-06, to approve the General Fund portion of the Levy.

RESOLUTION #R-12-06

BE IT HEREBY RESOLVED by the qualified electors of the Town of Barnes here assembled in Special Town Meeting on this 20th day of November 2012, that the sum of \$280,335. be levied to the General Fund for Operating Expenses for the Budget Year 2013.

Motion to Approve R-12-06: Rose Baldwin / Seconded by: Carol Pease

Number of electors authorized to vote: 16

Yes:16 No:0 The Resolution was passed.

Peet called for a motion to adopt the 2013 Budget.

Motion by David Peas, seconded by Gene Ratzel, to approve the Summary Budget for 2013 as presented.

Number of electors authorized to vote: 17

Yes:17 No:0 The Motion was passed.

Peet asked for any other Resolutions from the floor.

There being none, Peet then asked for a motion to adjourn the Special Town Meeting.

Motion by Jeanne Barnes, seconded by Rose Baldwin, to adjourn the Special Town meeting.

Motion carried. The meeting adjourned at 6:29PM.

NOVEMBER MONTHLY TOWN BOARD MEETING

Agenda

1. Call the Monthly Town Board Meeting to Order

Chairperson Lu Peet called the November Monthly Board Meeting to order at 6:29PM.

2. Peet called for a motion to approve the minutes of the October Board meetings, dispense with reading of those minutes, and approve the November Agenda.

Motion (Webb/McGee) to approve the agenda, the minutes of the October Town Board meetings and to dispense with the reading of those minutes. Call for discussion. **Motion carried.**

3. **Voucher's Approval:**

Motion (McGee/Meinke) to approve the voucher's as presented. Call for discussion.
Motion carried.

4. **Treasurer's Report:**

- **Water Donations – create a new Sinking Fund for well or pump**

Baldwin stated that the collection donation box for the water pump on the Highway Building had been emptied and deposited and the donations exceeded \$400.again. He recommended the suggestion of Dave Schiess, our Highway operator, that we establish a sinking fund for all these donations to save for future possible well-related expenses such as a new water pump. Discussion.

Motion (Webb/Meinke) to approve establishing Sinking Fund 101-i in our Money Market Savings Account for all Well Water Donations to use for future well expenses. Call for discussion. **Roll call vote was taken: Meinke-Yes, Webb-Yes, McGee-Yes, and Peet-Yes.**
Motion carried.

- **Monthly Treasurer's Report:** Clerk-Treasurer Baldwin presented the following report:

<i>Treasurers Report</i>	
<u>As of November 4, 2012</u>	
For November 20th, 2012 Town Board Monthly Meeting	
Paid Vendor Vouchers:	44,728.36
Paid Payroll Vouchers:	18,621.00
TOTAL PAID VOUCHERS [10/5/12 thru 11/4/12]:	\$ 63,349.36
Current Assets	
Checking/Savings	
100 · TOB General Fund-SBOD Checking	\$ 293,953.27
Interest Earned for OCTOBER: \$30.57	
101 · TOB Money Market SBOD Savings	
101A · Money Market-General Savings	128,469.56
101B · TOB Highway Sinking Fund	71,286.95
101C · TOB Emerg. Serv. Sinking Fund	37,457.11
101D · TOB Park Savings Fund	12,764.82
101E · TOB Ski Trail Fund	1,036.09
101H · TOB Building Maintenance Fund	96,278.98
101J · WI EMS-FAP Fund (old ACT 102)	
101J-1 · TOB WI EMS-FAP Fund-Equipment	271.27
101J-2 · TOB EMS-FAP Fund-EMT Training	451.22
101J · WI EMS-FAP Fund (old ACT 102) - Other	6.58
Total 101J · WI EMS-FAP Fund (old ACT 102)	729.07

101K · TOB Bridges Maintenance Fund	12,040.11
101L · TOB Waterways Maintenance Fund	10,033.43
101 · TOB Money Market SBOD Savings - Other	-861.30
Interest Earned for OCTOBER: \$69.56	
Total 101 · TOB Money Market SBOD Savings	\$ 369,234.82
110 · TOB Cash Reserves	
110-101 · HCCU Shares Savings Acct.	3,760.86
1350 · HCCU 18-Mo. CD - 5/19/2013	158,650.17
1351 · HCCU 18-Mo. CD - 5/7/2013	107,429.08
1353 · HCCU 18-Mo. CD - 1/4/2013	53,445.90
1500 · HCCU 35-Mo. CD - 2/20/2014	103,160.40
1501 · HCCU 35-Mo. CD - 7/11/2015	102,146.88
Interest Earned for OCTOBER: \$505.17	
Total 110 · TOB Cash Reserves	\$ 528,593.29
TOTAL 'CASH' ASSETS for Checking/Savings/Reserves:	\$ 1,191,781.38

Motion (Meinke/Webb) to approve the Treasurer's report as read. Call for discussion.

Motion carried.

- **Budget Report Changes & Capital Equipment Y-T-D Purchases:** Baldwin reviewed the budget report with the Board and that the Capital Outlay accounts and Budgets were now all accurate, per the auditor's recommendations. The Highway Capital Outlay account included the new CAT tractor ordered last year but not delivered and paid until earlier this year; the original 2011 approved budget funds for the CAT tractor purchase from last year have been transferred from the Highway Sinking Fund savings account to the General Fund/2012 Hwy-Capital Outlay budget. Likewise, the new Power-Extricator purchased by the Fire/Ambulance Departments is in their 2012 Capital Outlay account with partial funding transferred from their Sinking Funds to their 2012 Capital Budget.

5. Clerk Correspondence:

- **Nov. 6th General Election Final Results for Barnes:** Baldwin read the following results:

Voter Turn Out: 567 of 644 Voters 88.0%

FEDERAL

PRESIDENT and VICE PRESIDENT

Romney/Ryan	253	Republican
Obama/Biden	306	Democratic
Goode/Clymer	1	Constitution
Johnson/Gray	4	Libertarian
La Riva/Ramirez, Jr.	0	Socialism & Liberation
White/Scherrer	0	Socialist Equality

Stein/Manski	3	Green
Write-In	0	
Total	567	

CONGRESSIONAL

UNITED STATES SENATOR

Thompson	234	Republican
Baldwin	308	Democratic
Kexel	8	Libertarian
Allen,III	6	I.D.E.A.
Write-In	0	
Total	556	

REPRESENTATIVE IN CONGRESS, DISTRICT 7

Duffy	276	Republican
Kreitlow	280	Democratic
Write-In	2	
Total	558	

STATE

STATE ASSEMBLY REPRESENTATIVE, DISTRICT 74

Sendra	231	Republican
Bewley	308	Democratic
Write-In	1	
Total	540	

COUNTY

COUNTY CLERK

Fibert (Democratic)	423
Write-In	6
Total	429

DISTRICT ATTORNEY

HAUKAAS (Republican)	263
BOURG (Democratic)	263
Write-In	0
Total	526

TREASURER

Anderson (Democratic)	422
Write-In	4
Total	426

REGISTER OF DEEDS

Olson (Democratic)	418
Write-In	4
Total	422

- **Adopt Resolution R-12-07: Annual Town obligation to Bayfield County of amount over Treasurer's Bond for property taxes**

RESOLUTION R-12-07

WHEREAS, the Town of Barnes Treasurer is required by statute to furnish a bond to the County Treasurer in a sum of double the amount of state and county taxes apportioned to her town, conditioned for the faithful performance of the duties of the office and that the

Town Treasurer will account for and pay over according to law all state and county taxes which the Treasurer will collect, and

WHEREAS, the Town of Barnes is given the power under Section 70.67(2) of the Wisconsin Statutes, to obligate the town in case the Town Treasurer shall fail to pay all state and county taxes required by law to be paid by the Town Treasurer to the County Treasurer,

NOW, THEREFORE BE IT RESOLVED by the Board of the Town of Barnes, at its regular meeting held this **20th day of November, 2012**, that the Town of Barnes does hereby obligate itself to pay in case the Town Treasurer shall fail to do so, all state and county taxes required by law to be paid by such Treasurer to the Bayfield County Treasurer.

Motion (Webb/Meinke) to adopt Resolution #R-12-07 as read. Call for discussion. Roll call vote was taken: Meinke-Yes, Webb-Yes, McGee-Yes, and Peet-Yes. Motion carried.

6. Department Head Reports:

• **Highway Department – Monthly Roads Report**

We worked on a few road projects during the last month. We graveled Birch Tree and Tall Timber in Potawatomi. We also stumped, widened, shaped, and graveled North Badger which needed to be done because last year we sunk a plow truck in the middle of the road during the first storm. We added gravel to Eightmile Lake Road in some thin areas and extended the gravel to Earl Gregorie's new road. We also graveled some of the stockpile area and the road out to Barnes road.

We spent a few days putting up all of the address, road name, and traffic signs on the Potawatomi project. Speaking of which, the turkeys are eating the grass seed we put down last month as fast as it can sprout, so we're going to have monster turkeys and no grass. We also put up the No Parking signs on Lake Road near the Upper bridge.

We also got everything ready for winter during the last month. The salt sand is mixed and piled, and the trucks and loader are serviced and prepped with plows and sanders. The docks are removed at the boat landings, and the waterway braces are installed at Upper and Middle. We flagged the Cemetery in case there is a winter burial, and we moved some mailboxes around town that created plowing obstructions. Now all we need is some cold weather to freeze the ground before we start plowing.

Respectfully submitted,

Bob Lang – Roads & Property Foreman

- **Fire and Ambulance Departments:** There was no report from Chief Renz, who was currently attending the special Search & Rescue class that was occurring for the Fire Department.
- **Constable – Monthly Report:** Lu Peet read the following report from the constable.
 - (2) Alarms: From Sheriff
 - (3) Animal complaints: Robinson lake road area and Moore road area; removed dog from coyote trap
 - (5) Trespass complaints: Hunter's crossing private land: on lower lake road area and Kelly lake road areas
 - (1) Check welfare: Overdue hunter, found in local bar
 - (1) House fire: Conners road, followed Fire / EMS

- (1) Assist motorist on Idlewilde road: stuck in sand: Pulled vehicle back on road
....End of report...Mike O’Keefe

7. Review and possible action regarding the Smart Road Lawsuit

Peet reported that this agenda item was relevant to the ‘Closed Session’ meeting that had occurred earlier prior to the Budget Hearing; the Closed Session was regarding the Smart Road lawsuit, but no actions were decided. We are waiting for our attorney to follow up on items and there is no action required at this time.

8. Review and possible action on last month’s enforcement decision of Town’s Chapter 12 – Public Safety 12-2 Ordinance for No Parking on Lake Road/UEC Lake by old boat landing.

Peet stated that we need to do a response letter to the received citizen complaint on the No Parking enforcement. It will be added to next month’s agenda.

9. Review and possible action on Lake Country ATV Club request for Board approval and letter of support to Bayfield County to add a new ATV Route on County Rd. N from Pease Rd. to Hwy A.

Loren Bohl, President of the Lake County ATV Club, reported that since a landowner has closed his land to the existing ATV route by Doorn’s Inn, the Club has proposed a change and new permanent route on county Rd. N, similar to what was done earlier this year by the airstrip. Bohl reviewed the proposed route map with the Board and requested their approval and the Chairperson signature noting such on the County required form. Robert and Amanda VanDoorn, owners of Doorn’s Inn also spoke in support of the change and requested the Board endorse the proposal.

Motion (McGee / Webb) to approve the proposed ATV route request on Co. Rds. N & A by the Lake Country ATV Club to Bayfield County. Call for discussion. **Motion carried.**

Chairperson Peet signed the County form in support of the request (see Attached) which Baldwin returned to Bohl following the meeting.

- **Update on last month’s request for all Town Roads to be ATV routes and a designated list of proposed excluded roads.**

Peet discussed with Loren Bohl the status of the proposed Ordinance request; she would like to have the Club present at a future meeting a list of Town roads that would be excluded from being routes. Peet stated that this possible change would and should take time so that all residents would have the opportunity to comment on the change. The Town will also check on the legalities involved with this potential change.

Bohl also reported to the Board that the Snowmobile Trail Club is also applying to the state to approve trail changes.

10. Committee and Commission Reports:

- **Transfer Site Committee**

- **Recommendations on Garbage Fees collection method and Transfer Site “ID Tag”**

Bob Lang and Supervisor McGee reported that the Committee had met and voted unanimous to recommend that the ID Tag was no longer necessary and be discontinued for 2013. The Site Attendant will carry change and be able to handle cash transactions or checks for payment of the new \$2. & \$3. Garbage bag fees effective 1/1/2013.

Motion (Webb/McGee) to accept and adopt the recommendations of the Committee.

Call for discussion. **Roll call vote was taken: Meinke-Yes, Webb-Yes, McGee-Yes, and Peet-Yes. Motion carried.**

- **Aquatic Invasive Species Committee:** No meeting this month or report. Supervisor McGee noted that the committee has completed its annual work and project/grant management process and adjourned for the year until next February. It will be removed from the standard agenda until that time.
- **Cemetery Sexton & Committee:** No meeting or report.
- **Parks & Recreation Committee:** No meeting or report.
- **Land Use Planning Commission:** There was no required meeting so no report.

11. Public Comment Session – 5 minute limit for those not on Agenda

- Loren Bohl asked if businesses will be able to use the Transfer Site. Peet informed him that no they would not, per the September Resolution that was passed by the Board; it did allow non-profit organizations to use the site.
- Rob Puls introduced himself as the EMT Coordinator from Great Divide Ambulance in Cable. He said that Barnes had to use the Mutual aid Services of Great Divide more frequently due to the shortage of EMT's. Great Divide, who has 2 paramedics on duty 24x7 is looking to possibly expand their area of service and perhaps relocate their center from Cable to Drummond. He also stated that Great Divide would be interested in buying the old Barnes Ambulance if we were to decide to replace it in 2013. Peet asked if he had spoken to our Ambulance Director Tom Renz and Puls stated that he had not in almost a year. Peet stated that he needed to contact Renz as the Board would need his input before considering any options.

12. Citizens Request for Action/Complaint:

- **Review and possible action regarding “stump dump” on Moore Road from P.P.O.A. Roads Project**

Bob Lang reported that the mattresses that had been dumped there had been immediately removed prior to even the receipt of the complaint. The stumps were the unfortunate by-product of the County's last minute refusal to allow us to use the original requested site in their woods. Lang stated that he was still pursuing the option of finding a stump grinder to transform the piles into chips/mulch. The other option would be to burn them in the winter or wait until next winter to do so.

13. Issues Timeline Log - Review & Update

Supervisor Meinke reported that the final timber cutting on Town land would not occur this year as the site is just too small and thus is only a \$2,500.-3,000. job. The logger is waiting for a larger job that it could be combined with to make it cost-effective.

14. Adjourn

Motion (Meinke/Webb) to Adjourn the November 2012 Monthly Town Board Meeting; Motion carried. Meeting adjourned at 7:38p.m.

Respectfully Submitted,

Stephen C. Baldwin

Stephen C. Baldwin, Town of Barnes Clerk-Treasurer

Dated this 13th Day of December, 2012

* **Note:** These Minutes were approved by the Board at their December 18th, 2012 monthly meeting.