

**MINUTES OF THE TOWN OF BARNES
MONTHLY TOWN BOARD MEETING**

Tuesday, OCTOBER 16th, 2012

At Barnes Town Hall, 3360 County Highway N, Barnes, WI

[APPROVED] *

Chairperson Lu Peet called the Monthly October Board Meeting to order at 6:32p.m. Roll call was taken to establish a quorum; all members of the Board were present: Jack Meinke, Chris Webb, Mitch McGee, Donna Porter, and Lu Peet. Also in attendance was Town staff: Steve Baldwin, Clerk-Treasurer; Brenda Bakke, Deputy Clerk/Treasurer; Bob Lang, Roads & Property Foreman, and Tom Renz, Barnes Fire Chief & Ambulance Director. Peet verified with Baldwin that the meeting notice had been posted in accordance with State Statutes. Peet then led the assembly in the Pledge of Allegiance to the Flag.

Motion (Meinke/McGee) to approve the Agenda as presented (listed below), **approve the minutes of the September Board meetings and to dispense with the reading of those minutes.**

Call for discussion. **Motion carried.**

Agenda

1. **Roll Call to establish a Quorum & Verification of Public Notice**
2. **Pledge Allegiance to the Flag**
3. **Motion to approve the Agenda, the Minutes of the September Board Meetings and to dispense with the reading of those minutes.**
4. **Craig Haukaas, Bayfield County District Attorney**
5. **Department Head Reports:**
 - a. **Fire and Ambulance Departments – Monthly Report**
 - **Approve WITC Training Form for Ambulance staff**
 - **Change Department Budget to Barnes Emergency Services**
 - b. **Highway Department – Monthly Roads Report**
 - **State law on resident driveway plowing and Town Roads**
 - c. **Constable – Monthly Report**
6. **Voucher’s Approval**
7. **Treasurer’s Report**
8. **Clerk Correspondence**
 - **Nov. 6th General & Presidential Election: In-person Absentee Early Voting in the Clerk’s Office starts Monday, October 22nd.**
 - **2013 Dog License Fee Increase to \$12. for Unneutered or Unspayed Dogs**
 - **Town Web Site: Update & New Calendar for all events**
9. **Review and possible action on Proposed ATV Amendment 11-11-4-m to add additional Potawatomi roads as designated ATV routes**
10. **Review and possible action on Lake Country ATV Club proposal to change the Town ATV Ordinance to all Town Roads being ATV routes with a designated list of excluded roads**
11. **Committee and Commission Reports:**
 - a. **Transfer Site Committee**
 - b. **Aquatic Invasive Species Committee**

- c. Cemetery Sexton & Committee
 - d. Parks & Recreation Committee
 - Reconsider and possible action on purchase of “Spinami” playground equipment for Town Park
 - e. Land Use Planning Commission
12. Public Comment Session – 5 minute limit for those not on Agenda
 13. Enforcement request for Chapter 12 – Public Safety 12-2 Ordinance: No parking on south side of Lake Road-UEC Lake by old boat landing
 14. Issues Timeline Log - Review & Update
 15. Adjourn

4. **Craig Haukaas, Bayfield County District Attorney:** D.A. Haukaas discussed to the assembly his work record and endorsements and asked for the vote and support of the assembly.

5. **Department Head Reports:**

a. **Fire and Ambulance Departments – Monthly Report**

The Fire Department had: 2 False Alarms, 1 false Carbon Monoxide call, 1 Wildland Fire call and 1 mutual aid Fire call to the Town of Highland.

The Search & Rescue class has been ongoing and will be through November; it is a big hit with about 30 people attending the class.

Since the last meeting the Ambulance has had 5 calls

- 2 Transports to Hayward
- 3 Transports to Essentia Health, with 2 of those being Gold Cross intercepts
- 5 Responses with the Fire Department

Thanks,

Tom Renz, Ambulance Director & Fire Chief

Renz requested Board Approval of the WITC Training Form for Ambulance staff

Motion (Porter/Webb) to approve the EMT Employee Training Form as presented. Call for discussion. **Motion carried.**

Renz requested to Change the Fire and Ambulance Departments Budget to have a ‘Barnes Emergency Services Admin’ section with all utilities, garage costs and admin staff listed there rather than by Department.

Motion (McGee/Webb) to approve the Budget change and add a “BES-Admin” section of expense accounts as discussed. Call for discussion. **Motion carried.**

b. **Highway Department – Monthly Roads Report**

The last month has been mainly focused on the Potawatomi Project. It is basically done for the year. The purpose of the reconstruction was to get the water that used to wash out the road in heavy rains to run in the ditches instead of down the road. I believe we’ve accomplished that. We installed quite a few culverts under driveways and under the roadways to give the water a place to drain. The road was hydro seeded and mulched to get the fresh dirt stabilized. We used fractured rock around the culverts to slow down the water, and erosion matting on the steeper areas for added control. We were able to open the newly

elevated road between Birch Tree and Pine Chip on Tall Timber last Thursday. We will be hauling more gravel on Tall Timber and Birch Tree during the next couple of weeks.

While we had the rented bulldozer, we did a bunch of work out back also. We expanded the stockpile area and leveled it with the dirt we hauled in during the summer projects. We also stripped an area in the northwest corner of the property where we will be able to get sand for our future salt sand needs. We also constructed a road out to Barnes road so we can route the heavy truck traffic away from the park when we do any major hauling. Before we started that construction we had to move the sand we had stockpiled out so that is why the sand pile is out front so early in the season. We will supplement that with a bit more sand and then mix it with salt sometime in November.

As the board knows, it's budget time so I've spent some time this past month in meetings and putting together numbers for next year. We saved enough money this year to pay for the much needed new plow truck so quite a bit of time was spent putting together specs and meeting with sales representatives. We will be meeting this Thursday to discuss quotes from truck manufacturers and equipment companies and hopefully make decisions on a purchase.

Kevin Dudley is back as of last week and has started brushing in the central region of town.

Along with graveling roads in Potawatomi during the next few weeks, we will be hauling gravel out of Del's pit to Eightmile Lake Road and to our stockpile area. We will also be taking care of some signing and preparing equipment for the winter season.

Finally, we talked about creating a Town Ordinance to deal with the people who deposit snow from their driveways and mailboxes in town roads, but in discussions with Officer Renz, he informed me that the state already has statutes to deal with these issues (Wisconsin State Statute 346.94(5) and 346.94(7)) and the county officers will enforce them. I will report the problems to the dispatcher and they will notify the officer on duty.

Respectfully submitted,
Bob Lang – Roads & Property Foreman

c. Constable – Monthly Report

- (2) Alarms: from sheriff dept.....
- (3) Animal complaints: South Shore Road & Island Lake Road areas.....
- (1) check welfare on overdue hunter at his cabin.....
- (1) trespass complaint: Hunter parked on private property.....
- (1) assist motorist on Co. Road Y: flat tire
.....end report.....O'Keefe

6. Voucher's Approval

Motion (Porter/McGee) to approve the voucher's as presented. Call for discussion. **Motion carried.**

7. Treasurer's Report: Clerk-Treasurer Baldwin presented the following report:

Treasurers Report

As of October 4, 2012 For October 16th, 2012 Town Board Monthly Meeting

Paid Vendor Vouchers:	27,964.47
Paid Payroll Vouchers:	15,332.89
TOTAL PAID VOUCHERS [9/5/12 thru 10/4/12]:	\$ 43,297.36
Current Assets	
Checking/Savings	
100 - TOB General Fund-SBOD Checking	\$ 242,990.82
Interest Earned for SEPTEMBER: \$25.37	
101 - TOB Money Market SBOD Savings	
101A - Money Market-General Savings	128,068.99
101B - TOB Highway Sinking Fund	181,740.89
101C - TOB Emerg. Serv. Sinking Fund	40,531.62
101D - TOB Park Savings Fund	12,741.03
101E - TOB Ski Trail Fund	1,034.19
101H - TOB Building Maintenance Fund	96,092.73
101J - WI EMS-FAP Fund (old ACT 102)	6,131.11
101K - TOB Bridges Maintenance Fund	12,020.03
101L - TOB Waterways Maintenance Fund	10,016.71
Interest Earned for SEPTEMBER: \$67.30	
Total 101 - TOB Money Market SBOD Savings	\$ 488,377.30
110 - TOB Cash Reserves	
110-101 - HCCU Shares Savings Acct.	3,760.48
1350 - HCCU 18-Mo. CD - 5/19/2013	158,536.12
1351 - HCCU 18-Mo. CD - 5/7/2013	107,351.85
1353 - HCCU 18-Mo. CD - 1/4/2013	53,396.29
1500 - HCCU 35-Mo. CD - 2/20/2014	102,991.32
1501 - HCCU 35-Mo. CD - 7/11/2015	102,052.06
Interest Earned for SEPTEMBER: \$488.36	
Total 110 - TOB Cash Reserves	\$ 528,088.12
TOTAL 'CASH' ASSETS for Checking/Savings/Reserves:	\$ 1,259,456.24

Motion (Meinke/McGee) to approve the Treasurer's report as read. Call for discussion.

Motion carried.

8. Clerk Correspondence

- a. Nov. 6th General & Presidential Election: In-person Absentee Early Voting in the Clerk's Office starts next Monday, October 22nd: Baldwin reminded all that In-person Absentee

Voting in the Clerk's Office is only allowed for 2 weeks prior to the election, starting on Monday, October 22 through 5p.m. on Friday, November 2d.

- b. **2013 Dog License Fee Increase to \$12. for Unneutered or Unspayed Dogs:** Baldwin announced that to comply with State mandate and the Bayfield County ordinance, the fee for Unneutered or Unspayed Dogs would be \$12. For 2013.
- c. **Town Web Site:** Baldwin announced that the town web site has a new "month-at-a-glance" calendar and that all Town Notices for all meetings are listed there, as well as the entire community calendar of events.

9. Proposed Town of Barnes ATV Ordinance Amendment 11-11-4-m to add additional Potawatomi roads to the Town List of designated ATV road/routes.

Chairperson Lu Peet confirmed with Loren Bohl, President of the Lake County ATV Club, that the proposed change and new routes were supported by the Club.

Motion (McGee / Webb) to approve ATV Ordinance Amendment 11-11-4-m to the Town's designated ATV road/routes. Call for discussion. **Roll call vote was taken: Meinke-Yes, Webb-Yes, McGee-Yes, Porter-Yes, and Peet-Yes. Motion carried.** The Board members then signed the updated Ordinance Amendment 11-11-4-m document (see attached).

10. Review and possible action on Lake Country ATV Club proposal to change the Town ATV Ordinance to all Town Roads being ATV routes with a designated list of excluded roads

Board discussion with Loren Bohl and Bob Lang; a major concern was the cost of signage and the issue of determining which roads would be excluded. The consensus is that this change will take several months to evaluate and review for possible eventual approval. It was noted that the Town of Iron River has a similar 'all roads' ordinance. The Board would like to see a draft from the ATV Club of roads that might be excluded and a map of all town roads with the ATV designated roads marked.

11. Committee and Commission Reports:

- a. **Transfer Site Committee:** The Committee will meet to make recommendations on the fees collection method and other final changes.
- b. **Aquatic Invasive Species Committee:** Committee Chairman Ingemar Ekstrom reported on the Committee's activities and their monthly meeting the prior evening. He thanked all the volunteers for another successful year. He noted that the mailing response revealed the many hours that property owners on our lakes volunteer to help monitor the lakes.
- f. **Cemetery Sexton & Committee:** Sexton Dave Schiess reported there had been 2 cremation burials in the past month, and that the Committee did not meet. He stated the Landscape Project appears to be a success.
- c. **Parks & Recreation Committee:**
 - **Committee request to Reconsider and possible action on purchase of "Spinami" playground equipment for Town Park**

Motion (Webb/Meinke) to approve the additional "Spinami" playground equipment. Call for discussion. **Roll call vote was taken: Meinke-Yes, Webb-Yes, McGee-Yes, Porter-Yes, and Peet-Yes. Motion carried.**

- d. **Land Use Planning Commission:** Chairman David Pease stated no report for this month.

12. Public Comment Session – 5 minute limit for those not on the Agenda: There were none.

13. Enforcement request for Chapter 12 – Public Safety 12-2 Ordinance: No parking on south side of Lake Road-UEC Lake by old boat landing

Clerk/Treasurer Baldwin reported that he had verified the legality of the Ordinance; maintaining public safety for all Town Roads including parking restrictions, protection of private property rights, etc., is a statutory mandate for the Town Board and Ordinances. After discussion, the consensus of the Board was that the long-standing existing ordinance is valid and needs to be enforced. There are major safety issues with folks using this very small area as a swimming beach rather than our designated Town Park swimming beach at Tomahawk Lake. Tomahawk Park has a large off-street parking area. Bob Lang stated that he has ordered and will install the No Parking signs on permanent posts as soon as the new signs arrive.

14. Issues Timeline Log - Review & Update

- The log was reviewed and updated with the changes in process.

15. Adjourn

Motion (Porter/Meinke) to Adjourn the OCTOBER 2012 Monthly Town Board Meeting; Motion carried. Meeting adjourned at 7:47p.m.

Respectfully Submitted,

Stephen C. Baldwin

Stephen C. Baldwin, Town of Barnes Clerk-Treasurer

Dated this 8th Day of November, 2012

* **Note:**

These Minutes were **approved** by the Town Board at their **November 20th, 2012** monthly meeting.