

**MINUTES OF THE TOWN OF BARNES
REGULAR MONTHLY TOWN BOARD MEETING**

Tuesday, SEPTEMBER18th, 2012

At Barnes Town Hall, 3360 County Highway N, Barnes, WI

[APPROVED] *

Chairperson Lu Peet called the Monthly September Board Meeting to order at 6:38pm. Peet noted that roll call was taken at the Special Board meeting convened earlier and it was still accurate; she noted that all Board members were present except for Supervisor Jack Meinke who was ill and would be absent. Also in attendance was Town staff: Steve Baldwin, Clerk-Treasurer, Bob Lang, Roads & Property Foreman, and Tom Renz, Barnes Fire Chief & Ambulance Director. Peet verified with Baldwin that the meeting notice had been properly and timely posted as legally required. Peet then led the assembly in the Pledge of Allegiance to the Flag.

Motion (Porter/Webb) to approve the Agenda as presented (listed below), **approve the minutes of the August Board meetings and to dispense with the reading of those minutes.** Call for discussion. **Motion carried.**

Agenda

1. Roll Call to establish a Quorum & Verification of Public Notice
2. Pledge Allegiance to the Flag
3. Motion to approve the Agenda, the Minutes of the August Board Meetings and to dispense with the reading of those minutes.
4. Voucher's Approval
5. Treasurer's Report
 - New CD at HCCU
 - Received County August Final Tax Settlement
6. Clerk Correspondence
 - County Cutting Notices
 - Nov. 6th Election: In-person Absentee Voting in the Clerk's Office starts Thursday, September 20th.
 - 2013 Budget Planning: set additional Special meeting dates for October to finalize budget
 - Reschedule April 2013 Regular Board Meeting, 3rd Tuesday now conflicts with Annual Town Meeting
7. Approve Operator License: 2-year (until 6/30/2014) Renewal License for Terriann Ward
8. Review and possible action to amend ATV Ordinance to allow UTV's on trails/routes
9. Review and possible action on Proposed ATV Amendment 11-11-4-L to add additional Potawatomi roads as designated ATV routes.
10. Department Head Reports:
 - Highway Department – Monthly Roads Report
 - Fire and Ambulance Departments – Monthly Report
 - Constable – Monthly Report
11. Committee and Commission Reports:
 - a. Transfer Site Committee

- b. Aquatic Invasive Species Committee
 - c. Cemetery Sexton & Committee
 - d. Parks & Recreation Committee
 - Discuss and possible action on removal of old teeter-totters from Town Park
 - e. Land Use Planning Commission
12. Citizens Request for Action:
- Discuss and review alternative events/options to possibly replace the annual July 4th Fireworks event.
 - Discuss and possible action on placing signage re. Tomahawk Park at the old boat landing site on Lake Road on Upper Eau Claire and a request for enforcement of our No Parking ordinance for that area.
13. Public Comment Session – 5 minute limit for those not on the Agenda
14. Issues Timeline Log - Review & Update
15. Adjourn

4. Voucher's Approval

Motion (Porter/McGee) to approve the voucher's as presented. Call for discussion. **Motion carried.**

5. Treasurer's Report: Clerk-Treasurer Baldwin presented the following report:

- **New CD at HCCU:** Baldwin stated that he visited the Hayward Credit Union the day after last month's meeting and reinvested the expired 18-month CD 1352 into a new 35-month CD, as the Board had approved at the August meeting. It is CD 1501 that is highlighted on the Treasurer's Report.
- **Received County August Final Tax Settlement:** He also said that we just received from the County Treasurer our final property taxes settlement payment that was just over \$180,000. He had deposited the check to the General Fund which is why the account balance is so high. With this final payment, our 2012 property tax revenue is just \$50. under our budgeted levy amount.

Treasurers Report		
As of September 4, 2012		
For September 18th, 2012 Town Board Monthly Meeting		
TOTAL PAID VOUCHERS		
For AUGUST 1 thru SEPTEMBER 4, 2012:	\$	59,689.56
Current Assets		
Checking/Savings		
100 · TOB General Fund-SBOD Checking	\$	198,420.66
[Interest Earned for AUGUST: \$16.14]		
101 · TOB Money Market SBOD Savings		
101A · Money Market-General Savings		282,787.32
101B · TOB Highway Sinking Fund		26,327.92

101C · TOB Emerg. Serv. Sinking Fund	40,464.05
101D · TOB Park Savings Fund	12,720.09
101E · TOB Ski Trail Fund	1,032.47
101H · TOB Building Maintenance Fund	95,932.54
101J · WI EMS-FAP Fund (old ACT 102)	6,128.94
101K · TOB Bridges Maintenance Fund	12,000.00
101L · TOB Waterways Maintenance Fund	10,000.00
101 · TOB Money Market SBOD Savings - Other	916.67
Interest Earned for AUGUST: \$70.45	
Total 101 · TOB Money Market SBOD Savings	\$ 488,310.00
110 · TOB Cash Reserves	
110-101 · HCCU Shares Savings Acct.	3,760.11
1350 · HCCU 18-Mo. CD - 5/19/2013	158,425.83
1351 · HCCU 18-Mo. CD - 5/7/2013	107,277.17
1353 · HCCU 18-Mo. CD - 1/4/2013	53,348.32
1500 · HCCU 35-Mo. CD - 2/20/2014	102,827.95
1501 · HCCU 35-Mo. CD - 7/11/2015	101,960.38
Interest Earned for AUGUST: \$455.80	
Total 110 · TOB Cash Reserves	\$ 527,599.76
TOTAL 'CASH' ASSETS for Checking/Savings/Reserves:	\$ 1,214,330.42

Motion (Webb/Meinke) to approve the Treasurer's report as read. Call for discussion. **Motion carried.**

6. Clerk Correspondence

- a. **County Cutting Notice:** Wausau Paper Co. parcel at 26-44N-9W.
- b. **Nov. 6th Election:** Baldwin reminded all that due to another new election law passed in April, the start date for In-person Absentee Voting in the Clerk's Office was initially reported incorrectly. The GAB has just clarified that the new rule, which reduces the old timeline allowed for the General elections, is in effect for the November election. In-person Absentee Voting in the Clerk's Office is only allowed for 2 weeks prior to the election, starting on Monday, October 22 through 5p.m. on Friday, November 2d.
- c. **2013 Budget Planning – set additional Special meeting dates for October for Budget:** Discussion. Since the Clerk-Treasurer has been called to County jury Duty for October, Special Board meetings were scheduled for Thursday September 20th and Thursday September 27th. Additional meetings in October will be scheduled on an 'as-needed' basis, depending upon Baldwin's jury duty and budget progress.
- d. **Reschedule April 2013 Regular Board Meeting, 3rd Tuesday now conflicts with Annual Town Meeting:** Discussion. The Board decided on Tuesday, April 23rd for their monthly April 2013 meeting.

7. Approve Operator License:

Motion (Porter/Webb) to approve a 2-year (until 6/30/2014) Renewal License for Terriann Ward. Motion carried.

8. Proposed change to the Town of Barnes ATV Ordinance to allow UTV's on trails/routes:

Chairperson Peet stated that both the WI-DNR and the Wisconsin Town Association (WTA) had recommended that all towns should update their ATV ordinances to allow or disallow UTV's. Peet confirmed with Loren Bohl, President of the Lake County ATV Club, that the Club supported the proposed change to allow UTV's. Peet read the revised Ordinance drafted by Baldwin that changed all references of "ATV" to now read "ATV/UTV". Discussion.

Motion (Webb/Porter) to approve the updated and now titled Chapter 11 ATV/UTV Ordinance

Call for discussion. **Roll call vote was taken: Webb-Yes, McGee-Yes, Porter-Yes, Peet-Yes, and Meinke-Absent. Motion carried.** The Board members present then signed the updated Chapter 11 ATV/UTV Ordinance document as approved (see attached).

9. Proposed Town of Barnes ATV Ordinance Amendment 11-11-4-L to add the additional Potawatomi roads of: East Red Oak Drive, Red Oak Drive and Beaver Trail to the Town List of designated ATV road/routes.

Chairperson Lu Peet confirmed with Loren Bohl, President of the Lake County ATV Club, that the proposed change and new routes were supported by the Club.

Motion (McGee / Webb) to approve ATV Ordinance Amendment 11-11-4-L to the Town's

designated ATV road/routes. Call for discussion. **Roll call vote was taken: Webb-Yes, McGee-Yes, Porter-Yes, Peet-Yes, and Meinke-Absent. Motion carried.** The Board members present then signed the updated Ordinance Amendment 11-11-4-L document (see attached).

10. Department Head Reports:

a) Highway Department:

- Monthly Roads Report

Since last month we've completed a couple of large projects. We widened and completely reconstructed North Lyndale Bay Road which means we will now be able to maintain it with our full size plow trucks instead of making a special trip down there to plow it with the pick up or loader. We shouldn't have to worry about the road washing out any more either.

We also reconstructed the hill on Clearwater Road. We had to remove a few of the large pines and create a ditch into the side hill. We lined the new ditch with rock all the way to the bottom where we created a basin and installed a culvert to carry the water to the other side of the road. We've received many compliments on the job from the residents. We are currently working in Potawatomi. We rented a bull dozer from FabCoCaterpillar for this project. We cut the hill on Birch Tree Trail and raised Tall Timber Trail at the intersection which created an almost level intersection. We are cutting the ditches to allow the water to flow off of the road instead of down the gravel. We will be working on Pine Chip Road for the next few weeks.

We got quite a bit of mowing done on the major blacktop roads in town. This makes it easier to spot animals as they become more active this time of year. We did another round of blacktop patching and hopefully caught most of the major holes in town. We also distributed the picnic tables to Tomahawk Park and disposed of the old ones.

Mitch and I have met with multiple truck and equipment manufacturers during the last month and have put together specifications for our next patrol truck. It is our goal to design a truck that will be utilized year round. With the newest emissions regulations coming into effect and the price increases that go along with them, I'm hoping to order the truck chassis before November.

Respectfully Submitted,

Bob Lang – Roads & Property Foreman

b) **Fire and Ambulance Departments**

Ambulance & Fire Departments

Since the last meeting the Ambulance has had 5 calls:

- 1 – respond to Cable for mutual aid
- 1 – transport to St. Luke's
- 1 – Call to River road Great divide contacted due to Staffing
- 1 – Respond to East Shore Road and assist citizen with Oxygen as power was out and theirs was Low
- 1 – trauma call deer hunter fell out of tree – locate person as person did not know where he was. Patient was located and Life-flighted out.

The Fire Department has had one call: Respond to assist ambulance with located deer hunter who fell out of tree

Ambulance has one person in class right now. I have provided each of you with a form I would like adopted as part of employment package for the Ambulance Department for your review for additions and corrections to be approved at next Town Board meeting. Also I have attached brochures and info to your reports for your review.

The Fire Department has entry level class going right now and is doing great. This month the Fire and Ambulance will sponsor a Level 1 SAR (search and Rescue) tech class. Members of the Fire and Ambulance class will be attending this class as well as others from around the County.

Roecker Electric will be working on the lights in the hall and replacing some ballast on the lights. He will be using energy efficient light bulbs. Also going to install a motion sensor on entry light in hall.

Thanks,

Tom Renz, Ambulance Director & Fire Chief

Using his laptop and the Town PC projector and screen, Renz then played the new EMT recruitment video that was produced for Ashland and Bayfield Counties.

c) **Constable**

Chairperson Lu Peet read the following Monthly Report:

- (1) Alarm: from alarm company.
- (2) Trespass Complaints: Bear hunters following dog's across private property.
- (1) MVA (Multi-Vehicle Accident): Robinson Lake Road @ Lake Road: Two vehicles involved, Sheriff on scene.

- (1) Animal Complaint: Dogs running off property in the Pine Chip Road area.
- (1) Assist Boater: on MEC, Towed to shore, engine malfunction.
-End report

11. **Committee and Commission Reports:**

- a) **Transfer Site Committee:** Clerk/Treasurer Baldwin reported that the Committee met on August 29th for a formal WI-DNR review of the Town's Recycling program by Bob Germer, Waste & Materials Management Specialist from the DNR-Spooner office. We had not had a formal review for several years. Bob's report was very positive as our ratio of recycled pounds per resident continues to increase from year to year.
- b) **Aquatic Invasive Species Committee:** Committee Chairman Ingemar Ekstrom reported on the Committee's activities and their monthly meeting the prior evening (Sept. 17th).
 - A mailing was done to all the volunteer lake monitors requesting their hours.
 - In response to detecting the invasive species curly leaf pondweed in both Middle and Upper Eau Claire Lakes, the committee will be submitting a 5-year \$20,000. grant application for each lake; the grants will be for surveys, future treatment and any follow-up treatment needed.
 - He reported on the progress for replacing Gus's coordinator position for the data collection as well as the grant processing and expense tracking. The committee has determined that they need to either hire a paid position for these duties or a contractor to do these ongoing tasks.
 - **Cemetery Sexton & Committee:** Sexton Dave Schiess reported there had been no activity the past month. The Landscape Project for the entrance has just been completed. The landscaper utilized both of the old timber-framed planters and combined them into one raised-bed planter by the flag pole. This work, plus the decision to remove the stump of the old tree that was cut down, caused the final invoice to be \$250. more than the original estimate. There was consensus that the new landscaping and boulders were a marked improvement for the entrance.
- c) **Parks & Recreation Committee:**
 - **Discuss and possible action on removal of old teeter-totters from Town Park:** The old teeter-totters in the Park do not meet Federal and State safety standards and are too old to be modified to meet them. Our insurance company recommended their removal due to liability issues. We will remove them asap.
 - Supervisor Porter said the committee was pursuing, as had been discussed at the August meeting, purchase of at least one new picnic table and possibly other playground equipment for the park, and will also specifically review sale items available for something to replace the old teeter-totters.
- d) **Land Use Planning Commission:** Chairman David Pease reported that there had been no new requests or permit applications so the Commission had not met.

12. **Citizens Request for Action:**

- **Request to possibly replace the annual July 4th Fireworks event:** Peet read an e-mail letter from Thom Storm requesting the Board replace the annual fireworks show with a more environmentally-friendly and less costly event. Discussion. Tom Renz stated that

the Fireworks event is the only big fundraiser for each year for the town Fire Department; replacing it with another type of event that may draw less people would possibly require the FD to plan and have multiple events. Consensus was to wait for additional feedback and input from town residents. Tom will follow-up with Premier Pyrotechnics, our fireworks vendor, regarding their safety procedures and practices and about show changes and costs for next year.

- **Request for enforcement of our No Parking ordinance for Lake Road – the old boat landing area on Upper Eau Claire:** Peet reported that because of the recent holiday weekend parking issues and complaints of the area property owners, the entire Board visited this specific area today on their morning ‘Roads Tour’ meeting with Roads Foreman Lang. She said that with the narrow bridge, road and curves, they had all agreed that there are several serious public safety issues if parking were to be allowed. Discussion of this long-standing issue and that too many folks were continuing to use that old area as a swimming beach rather than the Town’s official beach at Tomahawk Park, even though it is *not* a posted public access and has not been for many many years. Supervisor McGee stated that the area, per our original No Parking ordinance had been signed at least two times in the past but the signs were removed by people or winter snow plowing. Lang added that the past signage had not been permanent signs or installed on 4x4 posts. The issue was added to the October meeting agenda to review the actual ordinance; Clerk-Treasurer Baldwin will verify the legality of the No Parking authority and the Town’s enforcement options.

13. Public Comment Session – 5 minute limit for those not on the Agenda

- Sharron Hough, owner of Barnes Trading Post inquired as to the status of our WMS vs. a possible contract with Allied Waste. She informed the Board and group present that she was organizing a number of local businesses to get a possible ‘group bid/rate’ from Allied Waste.

14. Issues Timeline Log - Review & Update

- The log was reviewed and updated with the changes in process.
- Added Notice of contract cancellation to Waste Management for May 2013.

15. Adjourn

Motion (Webb/Porter) to Adjourn the SEPTEMBER 2012 MonthlyTown Board Meeting; Motion carried. Meeting adjourned at 8:15p.m.

Respectfully Submitted,

Stephen C. Baldwin

Stephen C. Baldwin, Town of Barnes Clerk-Treasurer

Dated this 4th day of October, 2012

* **Note:** These Minutes were approved by the Town Board at their October 16th, 2012 monthly meeting.