

# MINUTES OF THE TOWN OF BARNES MONTHLY TOWN BOARD MEETING

Tuesday August 21, 2018  
6:30 PM in the Barnes Town Hall

## UNAPPROVED

Chairperson Chris Webb called the Monthly Town Board Meeting to order at 6:30 PM. A roll call was taken to establish a quorum with Tom Emerson, Seana Frint, Donna Porter and Zach Desrosiers in attendance. Judy Bourassa verified public notice.

The pledge of allegiance to the flag was said by all.

*Motion made (Emerson/Frint) to approve the minutes of the 7/17/2018 Monthly Board Meeting and the 7/9, 7/17 and 7/31/2018 Special Board Meetings and to dispense with the reading of those minutes. Voice vote was taken, motion carried.*

*Motion made (Desrosiers/Frint) to amend the agenda to move item #11C Roads and Right of Way Committee to item #10 to accommodate Chuck Jerome of Jerome Excavating Contractors, LLC and Keith Olson of Olson Brothers. Voice vote taken, motion carried.*

### Public Comment Session:

Greg Martin asked the board to complete the construction of the 300 yard at Rifle Range and Dave Schiess has agreed to work the hours necessary to raise it if the board will approve. He asked about the status of the Pease Rd repair and the County Hwy N re-conditioning. He also asked about the removal of roots on the Tomahawk Ski Trail so they can seed it next spring.

Clerk Correspondence-timber cutting notice for John Loughren, bid for purchase of used hydraulic equipment received, copy of letter to property owner regarding potential shoreland grading and structure placement violation received and 30 letters were received regarding the water ski ordinance. Election results of the recent Partisan Primary were reviewed.

Adoption of Jet Ski/Water Skiing Repeal Resolution #R18-07

*Motion made (Desrosiers/Frint) to adopt Resolution #18-07. Roll call vote was taken with Supervisors Frint and Desrosiers, along with Chairperson Webb voting yes, Supervisors Porter and Emerson voting no, motion carried.*

Discussion of new email addresses for board members-the board has been assigned new email addresses for town business. The new addresses will be listed on the website. Laptops will be purchased in the near future for town board members. Clerk Bourassa will get pricing on laptops and a training session will be arranged to get the members' email addresses activated.

2 year Operator license application for Tiffany Mallory

*Motion made (Porter/Desrosiers) to approve the 2 year operator's license for Tiffany Mallory. Voice vote taken, motion carried.*

Vouchers approval –July vouchers

*Motion made (Emerson/Porter) to approve July vouchers. Voice vote taken, motion carried.*

Clerk/Treasurer Report: Judy Bourassa

The July Treasurer's Report prepared by Bourassa was reviewed.

*Motion made (Frint/Porter) to approve the July Treasurer's report. Voice vote taken, motion carried.*

Highway Department -Monthly Roads Report-Jim Frint reported

Eric Polkoski has been hired as a Highway Crewman

A-1 Contractors Change Order #3 and Pay Application #3 were reviewed by Zech Gotham of Morgan & Parmley.

*Motion made (Desrosiers/Frint) to approve Change Order #3. Voice vote taken, motion carried.*

*Motion made (Porter/Emerson) to approve Final payment of Pay Application #3 for a balance due of \$405,551.03 including retainage. Voice vote taken, motion carried.*

Per Zech, In order to receive the \$320,000 reimbursement, an engineer's certificate must be submitted. Zech provided two copies for submission. In order to close out the permit with the DNR, the chairperson's signature is required on the Notice of Termination-Storm Water Discharges Associated with Land Disturbing Construction Activities General Permit. Zech provided 3 copies for signatures. Lien waivers need to be received before payment is issued and Zech stated they have been requested. He also provided plans for the Moore Rd/Ellison Lake Rd. intersection.

Stipend for cell phones for the highway department and the clerk (for full time employees) was discussed. The two previous foremen received a monthly stipend of \$30.

*Motion made (Porter/Emerson) to give full time employees a monthly stipend of \$30 to offset cost of cell phone use. Roll Call vote was taken with Supervisors Emerson, Desrosiers, Porter and Chairperson Webb voting "yes", Supervisor Frint abstained. Motion carried.*

Disposition of the skid steer was discussed. It has been decided to keep the skid steer and purchase a trailer at a cost of less than \$5,000.

Fire and Ambulance Departments' monthly BES reports-Tom Renz was absent, so report was read by Zach Desrosiers

Constable report was read by Zach Desrosiers

A citizen committee member request form was presented for consideration.

*Motion made (Desrosiers/Porter) that we approve the use of the Citizen Committee Member Request form. Voice vote taken, motion carried.*

It will be amended to include "why do you desire to serve on this committee?"

TOB Committee and Commission Reports

a) Planning Commission

1. Marc Nelson (Wisconsin Elite Sports Warhawks, LLC) of 1995 Island Lake Rd - Class A request short term rental
2. Ted & Ann Zess (Loon Landing Cabin, LLC) of 50345 Peninsula Rd – Class A request for short term rental
3. Dana Hodowanic of 3980 Lake Rd- Class A request for short term rental

*Motion made (Desrosiers/Emerson) to recommend approval of the applications from Marc Nelson, Dana Hodowanic and Ted and Ann Zess (board recommends Bayfield County evaluate the septic system for the Zess property) for short term rentals. Voice vote taken, motion carried.*

4. Appoint new member –Jeff Johnson has agreed to serve as a new member.

*Motion Made (Desrosiers/Porter) to approve the appointment of Jeff Johnson to the Planning Commission. Voice vote taken, motion carried.*

b) Tourism Committee –

1. Advertising in 2019 Hayward Lakes Annual Vacation Guide was discussed.

*Motion made (Desrosiers/Frint) to authorize the payment of \$550 to renew the advertisement in the Hayward Lake Annual Vacation Guide . Voice vote taken, motion carried.*

Clerk Bourassa gave an update on the Vatten Paddlar race. There were 55 participants who paid \$1,505 in fees and 11 sponsors donated \$1,480. Expenses totaled \$1,275 and \$2,500 was awarded in prize money.

c) Roads & Right of Way Committee –

1. Recommendation to contract Jerome Excavating Contractors, LLC to complete repairs (culvert replacement) on Pease Rd. Chuck Jerome stated he would be able to get to it in approx. 3 weeks.

*Motion made (Emerson/Desrosiers) to approve the quote of \$19,380 from Jerome Excavating Contractors, LLC to complete repairs on Pease Rd. Voice vote taken, motion carried.*

*Motion made (Emerson/Frint) to authorize the expenditure of \$7,000 for the quote to Northwoods Paving to pave Pease Rd after the culvert replacement. Voice vote taken, motion carried.*

2. Recommendation that blacktop be extended on Moore Rd. north beyond park entrance road a nominal distance to avoid ending blacktop on a curve; and to extend blacktop into the park up to the boat ramp.

Clerk Bourassa will work with Jim Frint to get bid notice(s) published.

d) Transfer Site Committee – Zach Desrosiers

Zach reported he will be arranging a meeting with the Committee and Transfer Site employees to review some procedures and the hours at the brush pit will be discussed.

e) Parks & Rec Committee – Donna Porter

1. Tomahawk Lake Park update-slab for warming hut has been poured
2. Review Dahlberg quote for electricity

*Motion made (Desrosiers/Porter) to authorize payment to Dahlberg in the amount of \$2,112.90 for the delivery of electric service at Tomahawk Park. Voice vote taken, motion carried.*

3. Review quote from Jerome Excavating Contractors for new trail additions in the amount of \$9,500 and additional work on parking lot in the amount of \$3,525.

*Motion made (Porter/Desrosiers) to approve the trail quote of \$9,500 and authorize payment to Jerome Excavating Contractors \$3,525 for additional work on parking lot. Voice vote taken, motion carried.*

4. Town Park Trail update/maintenance-The Parks Committee is concerned that the trail that was created is getting overgrown and would like the town crew to work on the trail

f) EMS committee

1. The committee recommendations to the board were reviewed including sending a letter to Bayfield County

*Motion made (Porter/Emerson) to approve the letter and send it to Bayfield County, our county representative and state representatives. Voice vote taken, motion carried.*

g) Adhoc Lakes Committee

1. Update on Committee development and the Committee purpose was reviewed –  
Ad Hoc Lake Committee  
September 2018 – March 2019

The purpose of this committee is to promote safe and enjoyable lake-based recreational activities for all people on all water ways in the Town of Barnes, research opportunities to provide and promote education of current State Boating Laws and Responsibilities, define methods to increase cooperation with our State and County Water Safety Patrols, and present to the Town of Barnes Board suggestions and recommendations for their consideration. The Committee will present their findings to the Town Board by March 18, 2019.

The purpose statement and the previously approved citizen committee request form will be sent to potential candidates for the Adhoc Lakes Committee and the board will review the applicants to select Committee members.

The Barnes Lions Club is going to be making some repairs to the concession building in the Town Park.

The Town has been approached about selling a parcel the town owns. Chairperson Webb has contacted the assessor to get more information.

Action Items and Timeline-they were reviewed and updated

*Motion made (Porter/Desrosiers) to adjourn. Voice vote taken, motion carried.*

The meeting was adjourned at 8:40pm.

These minutes represent the general subject matter discussed in the meeting but do not reflect a verbatim documentation of the subjects and conversation that took place.