

**MINUTES OF THE TOWN OF BARNES  
REGULAR MONTHLY TOWN BOARD MEETING**

**Tuesday, AUGUST 21<sup>st</sup>, 2012**

**At Town Hall, 3360 County Highway N, Barnes, WI**

**[APPROVED] \***

Chairperson Lu Peet called the Regular Monthly Board Meeting to order at 6:38pm. Peet noted that roll call was taken at the Special Board meeting convened earlier and it was still accurate; all Board members were present. Also in attendance was Town staff: Steve Baldwin, Clerk-Treasurer, and Bob Lang, Roads & Property Foreman. Peet verified with Baldwin that notice of this regular monthly Board meeting had been properly and timely posted as required by law. Peet then led the assembly in the Pledge of Allegiance to the Flag.

**Motion (Porter/McGee) to approve the Agenda as presented** (listed below), **approve the minutes of the July Board meetings and to dispense with the reading of those minutes.** Call for discussion. **Motion carried.**

**Agenda**

1. Roll Call to establish a Quorum & Verification of Public Notice
2. Pledge Allegiance to the Flag
3. Motion to approve the Agenda, the Minutes of the July Board Meetings and to dispense with the reading of those minutes.
4. Voucher's Approval
5. Treasurer's Report
  - a) Discussion and possible action to approve re-investment of expiring CD 1352 at HCCU
6. Clerk Correspondence
  - a) Aug. 14th Primary Election Results
  - b) WI-DNR permanently cancels Sunday Burning Ban
  - c) Bayfield County's Hazardous Waste Free Collection in Mason on August 30th, 3-4:30
7. Approve 3 Operator Licenses:
  - a) 2-year (until 6/30/2014) for: Renewal Licenses for George F. Barnes and Wayne A. Boelk, and a new first-time License for Kelsey McNaughton
8. TOB Board Resolution R-12-04 in Support of a State Constitutional Amendment for Fair Share of State Transportation Fund for Local Roads
9. Review and possible action on Proposed ATV Amendment 11-11-4-k to add Deer Foot Trail and Pine Chip Drive as designated ATV roads.
10. Department Head Reports:
  - a) Highway Department
    - Monthly Roads Report
    - Discussion and possible action to make the north-end 500 feet of Porcupine Trail One-Way only to the north (no driveways affected).
    - Approval to hire Kevin Dudley again this year as a seasonal employee for brushing

- b) Fire and Ambulance Departments - Monthly Report
  - c) Constable - Monthly Report
11. Committee and Commission Reports:
- a. Transfer Site Committee: Possible action to approve recommended update to Town Resolution to allow Barnes community non-profit organizations to use the Transfer Site.
  - b. Aquatic Invasive Species Committee
  - c. Cemetery Sexton & Committee:
    - Update on Landscape Project
    - Review & possible approval of Updated Cemetery Rules
  - d. Parks & Recreation Committee:
    - Discussion of Improvements for Tomahawk Lake Town Park
  - e. Land Use Planning Commission
    - Recommendation on Re-zoning Application for 51340 Lake Road
12. Zoning/Land Use: Action on Re-Zoning Application for 51340 Lake Road property
13. Public Comment Session – 5 minute limit for those not on the Agenda
14. Approve Town Hall/Office Annex Maintenance Plan & Estimated Costs
15. Review and Approve Update to Town Hall Use Agreement
16. Issues Timeline Log - Review & Update
17. Adjourn

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**4. Voucher’s Approval**

**Motion (Porter/McGee) to approve the voucher’s as presented.** Call for discussion. **Motion carried.**

**5. Treasurer’s Report:** Clerk-Treasurer Baldwin read the Asset account balances from the following report:

ASSETS	<u>Aug 7, 12</u>
	Account Balance
Current Assets	
Checking/Savings	
100 · TOB General Fund-SBOD Checking	57,538.84
101 · TOB Money Market SBOD Savings	
101A · Money Market-General Savings	282,787.32
101B · TOB Highway Sinking Fund	26,327.92
101C · TOB Emerg. Serv. Sinking Fund	40,464.05
101D · TOB Park Savings Fund	12,720.09
101E · TOB Ski Trail Fund	1,032.47
101H · TOB Building Maintenance Fund	95,932.54
101J · WI EMS-FAP Fund (old ACT 102)	6,128.94
101K · TOB Bridges Maintenance Fund	12,000.00
101L · TOB Waterways Maintenance Fund	10,000.00
101 · TOB Money Market SBOD Savings -	<u>625.09</u>

Other	
Total 101 · TOB Money Market SBOD Savings	488,018.42
110 · TOB Cash Reserves	
110-101 · HCCU Shares Savings Acct.	3,754.30
1350 · HCCU 18-Mo. CD - 5/19/2013	158,088.09
1351 · HCCU 18-Mo. CD - 5/7/2013	107,048.47
1352 · HCCU 18-Mo. CD - 8/10/2012	101,698.48
1353 · HCCU 18-Mo. CD - 1/4/2013	53,201.48
1500 · HCCU 35-Mo. CD - 2/20/2014	102,328.57
Total 110 · TOB Cash Reserves	526,119.39
Total Checking/Savings	1,071,676.65
Total Current Assets	1,071,676.65
TOTAL ASSETS	1,071,676.65

**Motion (Meinke/Webb) to approve the Treasurer’s report as read.** Call for discussion.

Supervisor Webb noted the Cash Reserves HCCU CD account balances were the same as last month and asked if the July earned interest had been added. Baldwin stated he had entered it in QuickBooks but the interest was not included on the report. **Motion carried.**

- a) Re-investment of expiring CD 1352 at HCCU: Baldwin reported that the 18-month CD for \$101,698. expired on August 10th. After reviewing options and interest rates available, he recommended the Town re-invest the CD at HCCU but in a 35-month CD, which earns .95% interest. He stated that since there will be 3 additional CD’s expiring in the next 9 months, the Town should re-invest this initial CD expiration in the maximum term and interest.

**Motion (Webb/McGee) to approve re-investment of expiring CD 1352 for \$101,698. into a 35-month CD at HCCU. Roll call vote was taken with all members voting yes. Motion carried.**

**6. Clerk Correspondence**

- a) For the Aug. 14th Primary Election, Baldwin reported the following results:
  - The Town of Barnes had 143 Voters out of 646 electors for a 22% Turn-out, which was better than the 20% state-wide average.
  - For the 143 voters, their “Party Preference Selection” on the Primary Ballot was: 72 Republican voters, 26 Democrat voters and 45 No Party Selected.

Republican		Democrat	
U.S. Senator - Tommy Thompson	58	U.S. Senator - Tammy Baldwin	27
Congress Dist. 7 - Sean Duffy	73	Congress Dist. 7 - Pat Kreitow	26
Assembly Dist. 74 - John Sendra	66	Assembly Dist. 74 - Janet Bewley	34
District Attorney - Craig Haukaas	59	District Attorney - Frederick Bourg	35
County Clerk	0	County Clerk - Scott Fibert	35
Treasurer	0	Treasurer - Dan Anderson	35
Register of Deeds	0	Register of Deeds - Pat Olson	32

- b) WI-DNR permanently cancels Sunday Burning Ban: Effective August 1<sup>st</sup>, the State DNR was starting a 3-year trial of cancelling the long-standing ban of fires on Sundays and Holidays.

Fires are now allowed on Sundays, the upcoming Labor Day holiday and subsequent holidays. However, Baldwin reminded residents that the DNR process of setting daily burn restrictions would now include Sundays and holidays so the rules for always checking before burning are still in effect. Burn Restrictions are set daily at 11:00am; property owners must check the DNR web site: <http://dnr.wi.gov/topic/ForestFire/restrictions.asp> Click on Bayfield County to see if burning restrictions or a fire ban are in effect, or you can also call: **1-888-WIS-BURN** (1-888-947-2876) for daily restrictions.

- c) Bayfield County's Hazardous Waste Free Collection in Mason on August 30th, 3-4:30. Baldwin said the county was doing another free collection; flyers were posted, at the table by the door, or available at the Town Transfer Site. The District Recycling Center in Mason was on Hwy. 63 just .2 miles west on Bibon Road.
- d) Baldwin said that for the first time since our February Board meeting, we had received a timber cutting notice from the County Clerk; Plum Creek Industries would be cutting on 4 of their owned parcels at 26-43N-9W.

**7. Approve 3 Operator Licenses:**

**Motion (Webb/McGee) to approve 2-year (until 6/30/2014) Renewal Licenses for George F. Barnes and Wayne A. Boelk. Motion carried.**

**Motion (Webb/Meinke) to approve a new first-time 2-year (until 6/30/2014) License for Kelsey McNaughton. Motion carried.**

**8. Town of Barnes Board Resolution R-12-04: To Support of a State Constitutional Amendment for Fair Share of State Transportation Fund for Local Roads**

Chairperson Lu Peet read the proposed resolution to encourage our elected state officials to support an amendment that would require 50% of all revenues in the state Transportation fund to be distributed to local governments. Currently, only 30% of the State Fund goes to local road projects. Supervisor Webb stated that the resolution was provided by our district director at our northwest district WTA (Wisconsin Town Association) meeting she attended. She said the WTA was encouraging all Town Boards to pass the resolution; it will be sent to our State Senator, Robert Jauch, and to Janet Bewley, our State Assembly 74th District representative.

**Motion (Meinke/McGee) to approve Resolution R-12-04 in Support of a State Constitutional Amendment for Fair Share of State Transportation Fund for Local Roads.** Call for discussion.

**Roll call vote was taken with all members voting yes. Motion carried.** All Board members then signed the Resolution document (see attached).

**9. Proposed Town of Barnes ATV Ordinance Amendment 11-11-4-k to add Deer Foot Trail and Pine Chip Drive to the Town List of designated ATV road/routes.**

Chairperson Lu Peet confirmed with Loren Bohl, President of the Lake County ATV Club, that the proposed change and new routes were supported by the Club.

**Motion (Webb/McGee) to approve ATV Ordinance Amendment 11-11-4-k to the Town's designated ATV road/routes.** Call for discussion. **Roll call vote was taken with all members voting yes. Motion carried.** All Board members then signed the updated Ordinance Amendment document (see attached).

## 10. Department Head Reports:

### a) Highway Department:

- Monthly Roads Report

We finished our project on Rabbit Hutch and began rebuilding the collapsed areas in Potawatomi. We dug up 5 areas so far. In the holes we found everything from rotted brush piles to whole trees. We removed as much as possible and filled the holes back in with sand and then gravel. Some of the holes were over 12 feet deep so we will have to let them go through this winter's freeze/thaw cycle to help compact the material hauled in. We've discovered a couple more of these collapsed areas so we will have to get those done also. We will be blacktopping them next summer as soon as the paving company is in the area.

We have also completed the Porcupine/Lynx project. We removed a considerable amount of material to create space for ditches and used it to raise the road bed elevation more than two feet. We used e-matting to prevent erosion on the banks and shallower ditches and used fractured rock in the steepest ditches. A new culvert under Lynx Road will expel the water without washing out the road as it has in the past. We used over 35 loads of gravel for this project. The end result of the erosion control methods we utilized in this extremely steep area left the road width sub-standard. For that and other reasons I believe it would be wise to designate the last 400 feet of Porcupine Trail as a One Way road.

Speaking of erosion control, we addressed the ongoing issue at the Outlet Bay and Lake Road intersection with fractured rock. It seems to be holding well so far.

Hjader and Highstrom, contractors for Norvado, spent the better part of a week lower phone cables and moving pedestals in Potawatomi to allow for our road construction in the Pine Chip Road/Tall Timber Trail/Birch Tree Trail/Wilderness Court areas. I would estimate this cost Norvado almost \$15,000 with no cost to the Town. We are very grateful. We plan to start construction after Labor Day.

We have been doing extensive brushing during the past weeks on the northern roads including Moore Road. This benefits the recreational traffic in that area and reduces conflicts and improves safety when encountering other traffic. We are presently brushing on Eight Mile Lake Road. Next week we will start our fall mowing of the heavier traveled roads to improve safety as the wildlife becomes more active. We also hope to continue our annual brushing starting in September.

We are currently reconstructing North Lyndale Bay Road. Tree removal and power line relocation have already occurred. Dirt work and shaping will be done this week and we should have it graveled early next week.

Lastly, I am starting to put together the specifications for our next plow/dump truck. This will require extensive research and some traveling. Mitch and I will be traveling to Galesville Wisconsin tomorrow to speak with the engineers at Universal Truck Equipment and meeting with truck sales representatives on Thursday.

Respectfully submitted,

**Bob Lang – Roads & Property Foreman**

- Discussion and possible action to make the north-end 500 feet of Porcupine Trail One-Way only to the north: Bob Lang stated that that no driveways were affected and that he had conferred with the affected property owners who all had other access.

**Motion (McGee/ Meinke) to make the north-end 500 feet of Porcupine Trail One-Way to the north.** Call for discussion. **Roll call vote was taken with all members voting yes. Motion carried.**

- Approval to hire Kevin Dudley again this year as a seasonal employee for brushing

**Motion (McGee/Porter) to approve hiring Kevin Dudley as a seasonal Highway employee.** Call for discussion. **Roll call vote was taken with all members voting yes. Motion carried.**

**b) Fire and Ambulance Departments**

Chairperson Lu Peet read the following Monthly Report:

**Ambulance Department**

The ambulance has had 10 ambulance calls in the last month:

- 1 – ATV accident transported to Ashland
- 2 – Transported to Essentia Health
- 3 – Transferred to Gold cross on gold Cross intercepts
- 1 – No Transport
- 1 – Transported to Hayward
- 2 – Respond with Fire Department

I need to clear a few things up since there is town talk about the Ambulance not being able to dispense or not having medication on the ambulance. There are only certain medications EMT – Basics are allowed to administer: EPI, Glucagon, albuterol, and aspirin. The EMT's are allowed to assist a person in taking their own medication such as Nitro but it has to be the patient's, with the patient's name and has to be within the expiration date. EMT's do not administer nitro or those types of medications. The medications that we have on the ambulance are watched closely and need, in most cases, to have Doctor **APPROVAL** before administering.

**Fire Department**

The Fire Department had two runs, both were reports of smoke. No fire was located on one and the other was a camp or brush fire.

The new extrication equipment has arrived and was placed on the truck; the old one has gone back with TNT to repair and then we will sell on auction.

I have been appointed to fire training Technical College Committee to develop the new curriculum for the Future of Fire training in Wisconsin.

Sorry I am not at tonight's meeting as I am on vacation.

**Thanks,**

**Tom Renz, Ambulance Director & Fire Chief**

**c) Constable**

Chairperson Lu Peet read the following Monthly Report:

- ( 1 ) Alarm: from alarm company on private home.
- ( 4 ) Boater complaints from a resident on Pickerel Lake.

- ( 2 ) Animal complaints: ...in the Robinson Lake Road area.
- ( 1 ) Attempt to locate lost senior citizen and vehicle lost in the woods near the Bingo Road area with Sheriff's Dept.
- ( 1 ) PWC complaint on M.E.C. Lake.
- ( 1 ) Assist stranded motorist out of gas on Hwy 27 near Ounce River.

#### 11. Committee and Commission Reports:

- a) **Transfer Site Committee:** approve recommended update to Town Resolution to allow Barnes community non-profit organizations to use the Transfer Site.

Chairperson Lu Peet read the revised resolution, R-11-1-r1, to amend the original Resolution R-11-1 of February 14, 2011 that denied use of the Town Transfer Site by all commercial businesses, to allow usage by non-profit community organizations. Discussion.

**Motion (McGee/Meinke) to approve Resolution R-11-1-r1 to allow all community non-profit organizations to use the Town Transfer Site.** Call for discussion. **Roll call vote was taken with all members voting yes. Motion carried.** All Board members then signed the Resolution document (see attached).

- b) **Aquatic Invasive Species Committee:** Committee Chairman Ingemar Ekstrom reported on the Committee's activities and the prior evening, August 20<sup>th</sup>, meeting.

- A mailing was done to the residents of Sandbar and Tomahawk Lakes on the status of the treatments. He stated that the State Rapid Response Grants are good for 5 years, so a retreatment of Sandbar Lake will still be covered by the original grant. The next step is to determine if spot-treatment is doable or not.
- The George Lake treatment was completed the 2<sup>nd</sup> week of June.
- The committee has requested that Matt Berg provide a cost estimate for doing a survey of both Middle and Upper Eau Claire Lakes to determine the extent of the Curly-leaf pondweed invasion as well as to document the standard lake weeds and vegetation present there. The survey costs will be included in the new grant applications for these lakes.

- c) **Cemetery Sexton & Committee:** Sexton Dave Schiess reported there were 2 burials in the past month. In discussion with one of the families, it was identified that they own 18 cemetery lots but do not need that many and there was a discussion about if a 'buy-back' by the Town was possible. Schiess recommended that perhaps, depending upon the original price paid for the lots, we could adopt a policy of exchanging burial fees to buy-back unneeded lots. Clerk-Treasurer Baldwin stated he would research the original purchase price paid by reviewing the old cemetery deeds.

- Update on Landscape Project: Supervisor Porter stated that the landscaper said it had been too hot and dry for planting the new shrubs. He would do the project in the next month, as soon as cooler weather arrived.
- Approval of the Committee's update to the Cemetery Rules

**Motion (Webb/McGee) to approve the updated Cemetery Rules, with the change to the wording on shrubs as noted.** Call for discussion. **Motion carried.**

d) **Parks & Recreation Committee:**

- Chairperson Lu Peet led a discussion of the need for possible improvements for Tomahawk Lake Town Park. Supervisor Porter discussed her site visit to the park to inspect the status of the current swing at the park and tables. The Committee will look at the end-of-season sales by the Parks equipment vendors and purchase a new picnic table and possibly other playground equipment. It was also noted that the dock railing needs to be repaired and it needs a new brace.

e) **Land Use Planning Commission:**

- Recommendation on Re-zoning Application for 51340 Lake Road: Chairman David Pease said the Commission had met the prior Thursday and reviewed the application. They determined the R-3 to R-1 for the lakeshore property and R-2 for the property on the other side of the road was in keeping with the

12. **Zoning/Land Use:** Action on Re-Zoning Application for 51340 Lake Road property **Motion (Webb/McGee) to approve the Re-Zoning Application for the 51340 Lake Road property as recommended by the Planning Commission.** Call for discussion. **Motion carried.**

13. **Public Comment Session** – 5 minute limit for those not on the Agenda

- Ted Caiazza from Walter Road informed the Board that the sign for the Town Ordinance on Skiing & PWC hours at the Pickerel Lake boat landing is gone. Lu Peet said the Board and Public Works Department were unaware that the sign is missing. He also complained about the number of cars parking at the boat landing and frequently blocking the ramp and making it impossible to turn around. Peet stated that the parking there, as well as the narrow public access has been an ongoing issue and requested Bob Lang to review the site for possible No parking signage and other potential changes that might improve the situation
- Tom Korb inquired about businesses using the Transfer Site in the future. Peet explained that the Resolution R-11-1-r1 that the Board just approved earlier reaffirmed the No commercial businesses allowed rule that the town has had. She said the Board acted based on the recommendation of the Transfer Site Committee and their input that the majority of businesses they contacted were not interested in access to the site.
- Ingemar Ekstrom stated he had received a complaint from a friend who was transported by the Barnes Ambulance and not given their medication. Supervisor Porter stated that it was that specific incident that had prompted Tom Renz to address the issue in his monthly report that was just read earlier. She reminded all that EMT's are **not** licensed paramedics and as such are very limited by law as to what meds they can provide. It is frequently why the ambulance transports many patients to meet paramedics and transfer them to their care. She was aware of the case Ingemar was referring to and they were properly cared for and transported.

14. **Approve Town Hall/Office Annex Maintenance Plan & Estimated Costs**

Baldwin and Bob Lang both stated that they had been too busy to develop a complete detailed maintenance list for the entire Town Hall/Office annex but rather instead had focused on the exterior railing and ramp issue discussed at the June Board meeting. After review, we recommend keeping the ramp and just modify the railing and staining or

painting it. Lang estimated the total cost for materials/supplies would not be more than \$150. The work to be done by Town public works staff.

**15. Review and Approve Update to Town Hall Use Agreement**

Clerk-Treasurer Baldwin stated that the only change made was the one recommended by the State: on page 3, item 2. i. on the “**Exclusions**” list of who is prohibited by Town policy from using Town Hall, the term “Political Group” is replaced by: “Any registered Political Party, their affiliated Political Action Committees, or any of their designated “Type 1” fund raising organizations.”

**Motion (Porter/McGee) to approve the revised Town Hall Use Agreement, as presented.** Call for discussion. **Motion carried.**

**16. Issues Timeline Log - Review & Update**

- The log was reviewed and updated with the changes in process. The only new item added was at the request of Bob Lang for the Board to repeat the annual ‘Roads Tour’ to initiate the annual budget and planning process. Following discussion, it was decided to do the tour next month on Tuesday, September 18<sup>th</sup> at 8AM. Baldwin will post the ‘Board Gathering’ notice accordingly.

**17. Adjourn**

**Motion (Webb/Porter) to Adjourn the AUGUST 2012 Regular Town Board Meeting; Motion carried.** Meeting adjourned at 8:30PM.

There were 20 attendees registered on the Meeting Sign-In sheet.

Respectfully Submitted,

**Stephen C. Baldwin**, Town of Barnes Clerk-Treasurer

Dated this 14<sup>th</sup> day of September, 2012

**\*Note: These Minutes were approved by the Town Board at their September 18<sup>th</sup>, 2012 meeting.**