

**MINUTES OF THE TOWN OF BARNES
REGULAR MONTHLY TOWN BOARD MEETING**

Tuesday, JULY 17th, 2012

Barnes Town Hall, 3360 County Highway N, Barnes, WI

[UNAPPROVED]

Chairperson Lu Peet called the Regular Monthly Board Meeting to order at 6:35pm. Peet noted that roll call was taken at the earlier convened Special Board meeting and still accurate, and verified with Clerk-Treasurer Baldwin that this regular Board meeting was posted as required. Peet then led the assembly in the Pledge of Allegiance to the Flag.

Motion (Webb/Meinke) to approve the Agenda, the minutes of the June Board meetings and to dispense with the reading of those minutes. Motion carried. The posted agenda was as follows:

Agenda

1. Roll Call to establish a Quorum & Verification of Public Notice
2. Pledge Allegiance to the Flag
3. Motion to approve the Agenda, the Minutes of the June Board Meetings and to dispense with the reading of those minutes.
4. Voucher's Approval
5. Treasurer's Report
6. Clerk Correspondence
 - Reminder to Residents: Bayfield County's Annual Hazardous Waste Free Collection is this Saturday, July 21st from 3-5pm, Iron River
 - Operator Licenses Requests: Approve 2-year Renewal Licenses for Sharon S. Wright and for Lynette K. Beckwell
7. Employee of the Year Award for 2010
8. Department Head Reports:
 - Highway Department - Monthly Roads Report
 - Fire and Ambulance Departments - Monthly Report
 - Approval of Thomas Billings as a new Ambulance member/EMT
 - Approval of Zack Zepczyk as a new EMT
 - Review for Approval the new Junior Firefighter Program
 - Discussion and possible action on Extrication Equipment Request
 - Constable - Monthly Report
9. Committee and Commission Reports:
 - a. Transfer Site Committee
 - Report on Committee Recommendations
 - Review for Approval new Transfer Site Attendant Job Description
 - Approve cancellation of Waste Management service agreements
 - b. Aquatic Invasive Species Committee
 - c. Cemetery Sexton & Committee
 - d. Parks & Recreation Committee
 - e. Land Use Planning Commission: Recommendation on Rucker Application

10. Zoning/Land Use:

- Special Use Application by Robert Rucker for a Private Fire Tower on his Moore Road property
- Review of Michelle Ruprecht’s Special Use Hobby Farm located at 3135 South Shore Road

11. Public Comment Session – 5 minute limit for those not on the Agenda

12. Issues Timeline Log - Review & Update

13. Adjourn

4. Voucher’s Approval

Motion (McGee/Porter) to approve the voucher’s as presented. Motion Carried.

5. Treasurer’s Report

Treasurers Report For July 17th, 2012 Town Board Meeting	
TOTAL PAID VOUCHERS - JUNE:	\$ 56,027.07
Current Assets	
Checking/Savings	
100 · TOB General Fund-SBOD Checking	\$ 11,495.18
Interest Earned for JUNE	4.22
101 · TOB Money Market SBOD Savings	
101A · Money Market-General Savings	307,787.32
101B · TOB Highway Sinking Fund	26,327.92
101C · TOB Emerg. Serv. Sinking Fund	40,464.05
101D · TOB Park Savings Fund	12,720.09
101E · TOB Ski Trail Fund	1,032.47
101H · TOB Building Maintenance Fund	95,932.54
101J · WI EMS-FAP Fund (old ACT 102)	6,128.94
101K · TOB Bridges Maintenance Fund	12,000.00
101L · TOB Waterways Maintenance Fund	10,000.00
101 · TOB Money Market SBOD Savings - Other	625.09
Interest Earned for JUNE	<u>72.01</u>
Total 101 · TOB Money Market SBOD Savings	\$ 513,090.43
110 · TOB Cash Reserves	
110-101 · HCCU Shares Savings Acct.	3,754.30
1350 · HCCU 18-Mo. CD - 5/19/2013	158,088.09
1351 · HCCU 18-Mo. CD - 5/7/2013	107,048.47
1352 · HCCU 18-Mo. CD - 8/10/2012	101,698.48
1353 · HCCU 18-Mo. CD - 1/4/2013	53,201.48
1500 · HCCU 35-Mo. CD - 2/20/2014	102,328.57
Interest Earned for JUNE	<u>503.62</u>
Total 110 · TOB Cash Reserves	\$ 526,623.01

TOTAL 'CASH' ASSETS for Checking/Savings/Reserves:

\$ 1,051,212.84

Motion (Webb/Meinke) to approve the Treasurer's report as read. Motion Carried.

6. **Clerk Correspondence**

- **Reminder to Residents: Bayfield County's Annual Hazardous Waste Free Collection is this Saturday, July 21st from 3-5pm, Iron River**
Baldwin reminded all of County collection set for this Saturday and stated that the County wanted him to also emphasize that there was free collection for all outdated or unused prescription drugs; the flyers are on the town web site.
- **Operator Licenses Requests: Approve 2-year Renewal Licenses for Sharon S. Wright and for Lynette K. Beckwell**

Motion (Webb/McGee) to approve 2-year Renewal Licenses for Sharon Wright and for Lynette Beckwell. Motion Carried.

7. **Employee of the Year Award for 2010**

Chairperson Lu Peet announced that Jerry Frierhood was hereby awarded the Town of Barnes Employee-of-the-Year Award for 2010; she presented an inscribed plaque to Viola Frierhood, Jerry's widow, while reading the inscription that stated it was in recognition of his 40 years of loyal service to the town.

8. **Department Head Reports:**

a.) Highway Department – Monthly Report

We completed the project on Broken Arrow which is working and greening up nicely thanks to Debra Soar's sprinklers. We moved down to Rabbit Hutch during this dry weather and installed 4 culverts, dug in ditches in the wettest areas, graded out a considerable amount of rock and hauled it away, and hauled in sand which mixed nicely with the mud to firm up the road. We will have the majority of the project completed this week.

We mowed one pass along the heavier traveled roads before the 4th of July. This was mostly a cosmetic mowing. We will do more extensive mowing this fall. We've utilized almost 10 tons of blacktop patching material so far this summer so I believe we are fairly caught up on the hand patching. We may look at doing some grader patching on Barnes road before season is over.

There are 6 areas in the blacktop roads of Potawatomi that have collapsed and have created "speed bumps", some severe. We are going to dig those up starting next week, find out what is causing the collapse, remove it, and rebuild the areas. We are trying to rent a soils compactor so we can properly compact these digs and maybe get them blacktopped yet this year.

Since the transfer site seems to be operating smoothly with the "guard shack" in the location it is, we ran permanent power to it this month. We also relocated the controls for the compactors so they can now be operated from inside or outside the building. Now the site attendant has the option of directing traffic to the inside of the building during inclement weather.

Respectfully submitted, Bob Lang – Roads & Property Foreman

b.) Fire and Ambulance Department – Monthly Report

Ambulance Department

Since June 19th we have had:

- 3 - Transports to Hayward
- 3 – No transports
- 2 – Gold Cross intercepts
- 1 – Great Divide Intercept
- 2 – Assist Fire
- 1 MVA on County Rd. Y

Fire Department

- 1 – Structure Fire home owner had put out on arrival
- 1 – Motorcycle accident
- 1 – Power line down
- 1 – Assist Ambulance Fireworks accident

Entry level fire training is under way at the hall.

I would also like to discuss Fire inspections and why we do them.

Thank you, Tom Renz – Director & Fire Chief

Motion (Meinke/Porter) to approve Thomas D. Billings as an EMT and new member of the Ambulance Department staff. Motion Carried.

Motion (Porter/Webb) to approve Zachary Zepczyk as an EMT and new member of the Ambulance Department staff. Motion Carried.

- Junior Firefighter Program: Following program documentation review by Renz and Board discussion, Peet called for a motion to approve.

Motion (McGee/Webb) to approve the Junior Firefighter Program. Roll call vote taken: all responded yes. Motion carried.

- Renz requested approval to purchase new extrication equipment to replace our current old outdated slow unit, which leaks oil. A new unit has six-times the cutting capacity. He proposed the following payment plan:

New extrication equipment cost:	\$15,000.
Paid from WI EMS-FAP Fund (old ACT 102):	-\$6000.
Sell old equipment (<i>Estimated</i>):	<u>-\$2000.</u>
Balance:	\$7,000. (Approx.)

The \$7,000. Balance would be paid by using monies from the Fire Department capital outlay budget and the Barnes Emergency Services Sinking Fund.

Motion (McGee/Meinke) to approve the purchase of new extrication equipment for the Fire Department and the payment plan for it as presented. Roll call vote taken: all responded yes. Motion carried.

- Fire Inspections: Renz stated TOB has 3 firefighters who were specifically trained to do official fire inspections for all public and community organizational buildings. These inspections are conducted to provide public safety by ensuring compliance with state fire and building codes.

c.) Constable – Monthly Report:

- (2) Alarm Responses for residential properties
 - (2) Animal complaints
 - (3) Personal Water Craft (PWC) Complaints, on Middle Eau Claire & Pickerel Lakes
 - (5) FIREWORKS Complaints: But, All had Town permits.
 - (1) Firearm Complaint: caller reported hearing gunshots in the Bony Lake road area after midnight but I found nothing.
 - Attended JULY 4th Parade for traffic control.
-end of report. Mike O'Keefe

9. Committee and Commission Reports:

a. Transfer Site & Waste Management Committee:

- i. Bob Lang, Committee Chairman, read the following Committee Recommendations Report to the Board:

Summary:

- Reinstate charges for household garbage
 - Discontinue construction/debris roll offs
 - Do NOT open the transfer site to businesses
 - Allow non-profit organizations to utilize the transfer site
- 1) **Charges** – the committee would like time to review the costs and see the results of the contract negotiations before determining a recommendation. Charges would be implemented this fall or the first of the year.
 - 2) **Roll offs** – the town typically discontinues these roll offs in November for the winter months. The committee recommends that this service not be re-instated in the spring. The committee suggests a “clean up day” once or twice a year.
 - 3) **Business usage** – the committee did not feel there was enough interest from the businesses to warrant this change. There was also much discussion and concern about the inability to handle the volumes that may be generated at peak times.
 - 4) **Non-profit organizations** – the committee sees the need for assistance to local organizations. Most times there is a small amount of garbage which could require an expensive contract for sporadic or minimal usage. Dumpsters could be scheduled through the town for large events with the costs being billed to the organization.

Motion (Porter/McGee) to Open the floor for public discussion. Motion carried.

Mile Tremblay expressed concern that not having the debris dumpsters for half the year will increase the amount of trash and junk dumped on roadsides, vacant lots and in the woods.

Motion (Porter/McGee) to Close the floor for public discussion. Motion carried.

ii. New Transfer Site Attendant Job Description:

Motion (Webb/McGee) to approve the new Transfer Site Attendant Job Description as presented. Motion carried.

- iii. Approval to notify Waste Management to terminate, and not auto-renew for another year, the Town’s master agreement with them.**

Motion (Webb/McGee) to notify Waste Management to terminate the Town's master contract with them. Motion carried.

b. Aquatic Invasive Species Committee

Ingemar Ekstrom, Committee Chairman, reported on the Committee meeting from the prior evening, July 16th.

- Sally and the AIS Committee need volunteers.
- Grants are in process to do studies/surveys of all plants in both Middle and Upper Eau Claire Lakes, where the invasive Curly-leaf pondweed species was discovered.
- EWM is still present in Sandbar Lake; there is 1 more year on the Grant for the lake so the Committee is working with the DNR on what additional treatment to do.
- No milfoil has been found in Tomahawk Lake and the native plants are coming back. There are still some AIS by the boat landing.

Peet inquired about what residents can do to help and Ekstrom stated that they need to be sure and pull any AIS weeds out by their roots, not just cut-off the tops.

c. Cemetery Sexton and Committee: Sexton Dave Schiess said that as part of the approved landscape project, the flower boxes currently at the entrance would be moved up by the flagpole. The committee also reviewed and has updated the cemetery rules which will be on the Board's August agenda for review and approval.

d. Parks & Recreation Committee: Supervisor Porter stated that the 4 new trees planted in Town park are doing well. The annual swimming lessons are in process at Island Lake Park in Potawatomi; there are 12 children in the class this year.

e. Land Use Planning Commission – Recommendation on Rucker Application: Chairman Pease reported the commission had met and approved the special use application for recommendation to the Board. The proposed tower location on the Moore Road property is .4 mile in from the road.

10. Zoning/Land Use:

a. Special Use Application Robert Rucker for private fire tower on Moore Rd property
Motion (Webb/Porter) to approve the special use application with the stipulation that a driveway or road must be installed and maintained from the road to the tower. Motion carried.

b. Review of Michelle Ruprecht's Special Use Hobby Farm at 3135 South Shore Road
Motion (Webb/McGee) to extend the special use permit for 6 months and then to review again. Supervisors McGee, Meinke, Porter and Webb voted Yes; Peet abstained (for personal reasons). Motion carried.

11. Public Comment Session:

- a. Greg Martin inquired if there was a mowing issue at the Transfer Site. Fire Inspector Jim Prickett stated he had notified the Highway Department that there were tall weeds behind the Site around the diesel tank; Bob Lang reported that they had been mowed.
- b. Wayne Bollom, resident on Pine Chip Drive, submitted 5 'record requests' on Town Requests for Service Forms regarding the current Potawatomi Road project. Clerk-Treasurer Baldwin will follow-up on the requests.

12. Issues Timeline Update:

- For section I. 'Town Owned Land', Peet reported that the Burrows Lot purchase closed on July 13th and verified with Clerk-Treasurer Baldwin that all final closing papers had been received. This issue is now completed and closed.
- For section VI. 'Town Policy', the Town Hall Use Agreement will be reviewed at the August Board meeting.
- For section VII. 'Zoning', the 3135 South Shore Road special use permit will be reviewed again in 6 months, per the extension decision made earlier.

13. Adjourn

Motion (Porter/Webb) to Adjourn the July 2012 Regular Town Board Meeting.

Motion carried.

Meeting adjourned at 8:38PM.

Respectfully Submitted,

Stephen C. Baldwin, Town of Barnes Clerk-Treasurer

Dated this 18th day of August, 2012

DRAFT