

TOWN OF BARNES, WISCONSIN
FINANCIAL STATEMENTS – CASH BASIS
DECEMBER 31, 2018

EAGLE AUDIT & ACCOUNTING, LLC
CERTIFIED PUBLIC ACCOUNTANTS
PARK FALLS, WISCONSIN

Town of Barnes, WI

TABLE OF CONTENTS

Independent Auditor's Report.....1

Financial Statements – Cash Basis

Statement of Activities and Net Assets.....3

Statement of Cash Receipts, Disbursements and Changes
in Cash Balances - All Governmental Funds– Cash Basis4

Statement of Cash Receipts, Disbursements and Changes
In Cash Basis Net Assets – Fiduciary Fund5

General Fund Statement of Receipts, Disbursements and Changes
In Cash Balance-Budget to Actual – Cash Basis.....6

Notes to Financial Statements7



EAGLE AUDIT & ACCOUNTING, LLC

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Wisconsin Institute of Certified Public Accountants

Government Audit Quality Center

INDEPENDENT AUDITOR'S REPORT

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Town Board
Town of Barnes
Barnes, Wisconsin

Report on the Financial Statements

We have audited the accompanying cash basis financial statements of the Town of Barnes, WI ("Town") as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to an express opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the cash basis financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the Town as of December 31, 2018, and the respective changes in financial position thereof for the year then ended in accordance with the basis of accounting described in Note 1.

Emphasis of Matter

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Eagle Audit & Accounting, LLC

Eagle Audit & Accounting, LLC
Certified Public Accountants

April 3, 2019
Park Falls, Wisconsin

Town of Barnes

Statement of Activities and Net Assets - Cash Basis

As of and for the Year Ended December 31, 2018

Functions/Programs	Cash Disbursements	Program Cash Receipts		Net (Disbursements) Receipts and Changes in Net Assets
		Charges for Services	Operating Grants and Contributions	
Governmental activities:				
General Government	223,826	5,450	-	(218,376)
Public Safety	108,164	17,309	7,148	(83,707)
Public Works	1,117,674	54,990	356,819	(705,865)
Health & human services	3,197	2,000	-	(1,197)
Culture, recreation, and development	133,081	-	65,677	(67,404)
Net governmental activity (disbursements) receipts	1,585,942	79,749	429,644	(1,076,549)
General receipts:				
Property taxes levied for general purposes				536,319
Intergovernmental revenues not restricted to a specific program				504,317
Unrestricted investment earnings				8,348
Miscellaneous unallocated revenues				16,836
Total general receipts				1,065,820
Change in net assets				(10,729)
Net assets - beginning of the year				1,061,057
Net assets - end of year				\$ 1,050,328
Assets				
Cash				1,050,328
Total Assets				\$ 1,050,328
Net Assets				
Unrestricted - designated				565,366
Unrestricted - undesignated				484,962
Total Net Assets				\$ 1,050,328

Town of Barnes

Statement of Cash Receipts, Disbursements, and Changes in Cash Balance All Governmental Funds - Cash Basis

Year Ending December 31, 2018

	<u>General Fund</u>	<u>Total Governmental Funds</u>
Receipts:		
Taxes	\$ 536,319	\$ 536,319
Intergovernmental	933,961	933,961
Regulation and compliance	4,486	4,486
Public charges for services	71,263	71,263
Intergovernmental charges for services	4,000	4,000
Commercial	25,184	25,184
Total receipts	<u>1,575,213</u>	<u>1,575,213</u>
Disbursements:		
General government	212,940	212,940
Public safety	108,164	108,164
Public works	469,466	469,466
Health and human services	3,197	3,197
Culture, recreation and development	57,701	57,701
Capital outlay	734,474	734,474
Total disbursements	<u>1,585,942</u>	<u>1,585,942</u>
Excess (deficiency) of receipts over disbursements	(10,729)	(10,729)
Net assets - beginning of year	1,061,057	1,061,057
Net assets - end of year	<u>\$ 1,050,328</u>	<u>\$ 1,050,328</u>

Town of Barnes

Statement of Cash Receipts, Disbursements, and Changes in Cash Basis Net Assets

Fiduciary Funds

As of and for the Year Ended
December 31, 2018

Advance Tax Collections Fund

Cash Receipts	606,260
Cash Disbursements	909,823
Change in Net Assets	<u>(303,563)</u>
Net Assets - beginning of year	<u>909,823</u>
Net Assets - end of year	<u><u>\$ 606,260</u></u>

Assets

Cash	<u>606,260</u>
Total Assets	<u><u>\$ 606,260</u></u>

Net Assets

Reserved Net Assets	<u>606,260</u>
Total Net Assets	<u><u>\$ 606,260</u></u>

Town of Barnes

General Fund Statement of Receipts, Disbursements and Changes in Cash Balance- Budget and Actual- Cash Basis

Year Ended December 31, 2018

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Receipts:				
Taxes	\$ 510,352	\$ 510,352	536,319	\$ 25,967
Intergovernmental	857,425	861,715	933,961	72,246
Regulation and compliance	4,490	4,490	4,486	(4)
Public charges for services	61,120	61,120	71,263	10,143
Intergovernmental charges for services	4,000	4,000	4,000	-
Commercial	13,600	13,600	25,184	11,584
Total receipts	<u>1,450,987</u>	<u>1,455,277</u>	<u>1,575,213</u>	<u>119,936</u>
Disbursements:				
General government	216,109	216,109	212,940	3,169
Public safety	116,299	116,299	108,164	8,135
Public works	431,615	431,615	469,466	(37,851)
Health and human services	4,077	4,077	3,197	880
Culture, recreation and development	80,889	85,179	57,701	27,478
Capital outlay	850,400	924,520	734,474	190,046
Total disbursements	<u>1,699,389</u>	<u>1,777,799</u>	<u>1,585,942</u>	<u>191,857</u>
Excess (deficiency) of receipts over disbursement	(248,402)	(322,522)	(10,729)	311,793
Net assets - beginning of year	1,061,057	1,061,057	1,061,057	-
Net assets - end of year	<u>\$ 812,655</u>	<u>\$ 738,535</u>	<u>\$ 1,050,328</u>	<u>\$ 311,793</u>

See accompanying notes to financial statements.

Town of Barnes

Notes to Financial Statements – Cash Basis

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Town of Barnes, WI (the "Town") have been prepared on the cash basis of accounting, which is a special purpose framework other than generally accepted accounting principles. The significant accounting principles and policies utilized by the Town are described below.

Reporting Entity

The Town of Barnes, WI (herein "the Town") is located in Bayfield County, Wisconsin and is incorporated under the provisions of the State of Wisconsin. The Town operates under an elected Board form of government and provides the following services as authorized by its charter: Public safety, roads, and general administrative services.

The Town has no component units and is not included as a component unit in any other government's financial statements.

Fund Accounting

The accounts of the Town are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts, which are comprised of each fund's cash, fund equity, receipts, and disbursements, as appropriate. Governmental resources are allocated to and for individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds in the financial statements in this report are as follows:

Governmental Fund Types:

General Fund – The General Fund is used to account for all financial resources, except those required to be accounted for in another fund.

Basis of Presentation

The Town applies restricted resources first when a disbursement is made for a purpose for which both restricted and unrestricted net assets are available.

Basis of Accounting - Cash

The accounts of the Town are maintained, and the accompanying financial statements have been prepared, on the cash basis of accounting. Accordingly, revenues and expenditures are recognized only as cash is received or disbursed, and receivables, inventories, prepaid expenses, accrued expenses and vouchers payable are not reflected in the financial statements. Purchases of property and equipment are recorded as disbursements when paid.

Budgets

The Town prepares annual budgets for its operations as required by its charter. Budget columns in the financial statements represent estimated revenue and authorized appropriations adopted by the Town Board in November of the preceding year. The Board has the authority to amend the budget, including authorizing additional appropriations. All appropriations lapse at year-end.

Deposits and Investments

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from date of acquisition.

State statutes permit the Town to invest available cash balances, other than debt service funds, in time deposits of authorized depositories, U.S. Treasury obligations, U.S. agency issues, high grade commercial paper, and the local government pooled-investment fund administered by the state investment board. The Town has no policy that further limits deposits and investments.

General Fixed Assets

General fixed assets purchased are recorded as expenditures of the period in which purchased.

Taxes and Assessments

Personal and real estate property taxes are levied in December by the Town Board in conjunction with the adoption of the annual budget for the ensuing fiscal year beginning January 1. Levies are based on assessed property values certified on January 1 of the prior year and become a lien on the property at the beginning of the fiscal year. Real estate taxes may be paid in two equal installments due the end of January and July 31. Personal property taxes must be paid in full by the end of January. The Town Clerk-Treasurer collects taxes for all purposes on properties within the Township through January. Settlement with other taxing entities is made on or about February 15. The County collects the remaining real estate taxes outstanding. In August the County pays the Township in full for all outstanding real estate taxes due. The Township retains the responsibility for collection of personal property taxes.

NOTE 2 - CASH BALANCE

Deposits in banks are insured by the Federal Deposit Insurance Corporation (FDIC) in the amount of \$250,000 for time deposits and \$250,000 for demand deposits for each authorized government official. The Town of Barnes maintains 7 authorized government officials as signatories on their accounts. In addition, the State of Wisconsin has a State Guarantee Fund which provides a maximum of \$400,000 per institution above the amount provided by the FDIC. However, due to the relatively small size of the Guarantee Fund in relation to the total coverage, total recovery of losses may not be available.

At December 31, 2018, deposits are summarized as follows:

	Insured	Guaranteed	Uninsured and Uncollateralized	Bank Balance	Carrying Amount
Banks	\$ 1,705,657	\$ 400,000	\$ -	\$ 1,705,657	\$ 1,656,588

The above cash balance is accounted for at December 31, 2018, as follows:

General Fund

Unreserved – Undesignated	484,962
Unreserved – Designated	565,366
Fiduciary Fund – Advance tax collection	<u>606,260</u>
Total	<u>\$ 1,656,588</u>

Deposits of the Town are subject to various risks. Presented below is a discussion of the specific risks and the Town’s policy related to the risk.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The Town does not have an additional custodial credit risk policy.

NOTE 3 – Advance Tax Collections

At December 31, 2018, the Clerk-Treasurer was holding deposits resulting from tax collections of \$606,260 related to the subsequent year tax levy. In February of 2019, this will be paid to the county, public school district, vocational school district, and state governments based on the levy apportionment. The Township’s share will become part of the bank balance.

**NOTE 4 – Stewardship and Accountability – Violations of Finance Related
Legal/Contractual Provisions**

The Town did not have any violation of legal or contractual provisions for the fiscal year ended December 31, 2018.

The Town had expenditures in excess of budget in the Public Works function of \$37,851.

NOTE 5 – Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; workers compensation; and natural disasters. All of these risks are covered through the purchase of commercial insurance, with minimal deductibles. Settled claims have not exceeded the commercial coverage

in any of the past three years. There has been no reduction in insurance coverage from that in prior years.

NOTE 6 - Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results may differ from these estimates. The Town currently has no significant estimates included in the financial statements.

NOTE 7 – Subsequent Events

Subsequent events have been evaluated through April 3, 2019, which is the date the financial statements were available to be issued.