

TOWN OF BARNES
EMERGENCY MEDICAL SERVICES COMMITTEE MEETING

Tuesday, March 15, 2016

3:00 PM in the Barnes Town Office

Meeting Minutes

1. Call Emergency Medical Services Committee (EMSC) Meeting to Order

Guy Johnston called the meeting to order at 3:00 p.m.

2. Roll call to establish quorum and verification of public notice

Present: Guy Johnston, Bill Pence, Kara Foat, Rose Baldwin, Dr. Carl Heltne, Chris Webb, Tom Renz, Dr. Jim Krook

3. Approve the agenda

Guy asked for approval of the agenda. Motion was made by Dr. Heltne and seconded by Bill. All were in favor.

4. Approve the minutes from the previous meeting – discussion and possible action

Motion made by Guy and seconded by Kara to approve the distributed minutes. All were in favor.

5. Review any outstanding issues from previous meetings – discussion and possible action

Bill asked if we received complete billing information. We are not clear on how much is outstanding. Chris stated she would bring the missing billing information to our next meeting. Dr. Heltne asked how revenue is handled when we interface with a higher level of service. Bill is wondering if putting a computer on board the ambulance would facilitate a smoother billing/collections process and perhaps should be a recommendation. Tom clarified that the entire billing process is worked out through the billing companies, including when there are intercepts.

6. Review EMS Provider meeting notes from the six survey participants – discussion and possible action

The committee spent time asking questions and clarifying the notes from each of the 6 EMS providers surveyed and visited for follow-up questions. Tom also updated us on the active EMS Association that meets monthly in Ashland. Each ambulance service in Bayfield County has a vote. He reviewed the minutes from the Feb. meeting to give us an idea of the agenda items they cover. He also added that Dr. Shultz, our medical director, oversees and reviews our patient care protocols.

7. Review and discuss latest version of Power Point presentation

Bill distributed DRAFT 3 of the presentation and reviewed the content page by page. The committee asked questions, provided input, and offered change suggestions. Members will continue their review and send Bill any additional missing information and suggestions before our next meeting.

8. Identify additional charts and graphs to supplement the presentation – discussion and possible action

There was discussion and further work is needed on the chart that shows cost and level of service. Dr. Heltne and Bill work on this further. Chris will work with Bill to insert a chart on the capabilities of EMT-B, EMT-I, and Paramedic.

There was also a general discussion about when to present the information and to whom. Tom would like it to go to the EMT's separately with a 10 min. Q & A prefaced with the understanding that we are not changing the overall presentation but allowing them to give feedback to the committee. We will discuss the roll-out process with more specific dates at our next meeting.

One outstanding meeting is scheduled to obtain input from Dr. Shultz, the Bayfield County EMS medical director. Dr. Heltne and Rose are meeting with him on April 5th. Following this meeting they will give Bill learning or information for use in the power point presentation.

9. Set future meeting dates – discussion and possible action

We set our next meeting as **Tuesday, March 29th at 3 p.m.**

10. Adjourn

Motion made by Bill and seconded by Dr. Heltne to adjourn the meeting 5:40 p.m. Motion carried.