

# MINUTES OF THE TOWN OF BARNES MONTHLY TOWN BOARD MEETING

Tuesday May 21, 2019  
6:30 PM in the Barnes Town Hall

## UNAPPROVED

Chairperson Chris Webb called the Monthly Town Board Meeting to order at 6:34PM. A roll call with Donna Porter, Tom Emerson and Sue Jansen present. Seana Frint was absent. Clerk Judy Bourassa verified public notice.

The pledge of allegiance to the flag was said by all.

*Motion made (Porter/Emerson) to approve the agenda and the minutes of the 4/23/2019 Monthly Board Meeting and the 4/2 and 4/11/2019 Special Board Meetings and to dispense with the reading of those minutes. Voice vote was taken, motion carried.*

Public Comment Session: there were no public comments

Clerk Correspondence- letter from Bayfield Co. regarding inspection of the sanitary system

Vouchers approval –April vouchers

*Motion made (Emerson/Porter) to approve April vouchers. Voice vote taken, motion carried.*

Clerk/Treasurer Report: prepared by Judy Bourassa  
The clerk reviewed the April Treasurer's Report. The total of all accounts is \$1,634,413.47 and the year-to-date interest earnings is \$1,302.34.

*Motion made (Porter/Jansen) to approve the April Treasurer's report. Voice vote taken, motion carried.*

Mark Abeles-Allison, County Administrator had not arrived so this agenda item will be addressed later in the meeting.

Highway Department -Monthly Roads Report was read by Eric Polkoski

### **April/May projects**

- Finished tree removal on Denver Rd.
- Put in 2 culverts with end walls. We will be putting in one more.
- A-1 received the bid for the replacement of Denver Rd. We will be working with them on whatever they need.
- Completed the trailhead parking lot with eight loads of gravel. The parking lot is 60ft by 100ft. Still need signs for parking lot and trail.
- Found a pipe on James Rd. We dug out the pipe and put 8-foot extension on each end with end walls. Installed an 18-inch culvert with end wall in Marlo Solberg's driveway and added 3 loads of gravel to top of the pipe and driveway.
- Raised the 300-yard berm at the rifle range up about 10 feet to level the target.
- Completed raking of the town park and cemetery.
- Removed trees and bank of Otter Ln. Made a ditch on south side of the road. Graveled the entire road, .11 miles.

- Most of the town potholes have been patched. Please notify me if anymore need to be done.
- Most roads have been graded once. We will continue grading as weather permits.

Discussion of Fahrner Asphalt Sealers proposals for crack sealing for Hall Rd (Cty A to gravel) and Lake Rd (Cty N to Bridge) and scrub sealing of N. Barnes Rd-The proposals were tabled and will be considered for the 2020 budget

Meeting with Zech Gotham from Morgan & Parmley-Eric and Zech traveled all the blacktop roads and will be developing the Road Management Plan. Eric will request a written recap from Zech and future meetings will be scheduled to review other roads.

Denver Rd update and timeline, including permit process –A-1 Excavating Inc. was awarded the project at a cost of \$402,805. Work will begin after May 26<sup>th</sup> and will be completed prior to the 4<sup>th</sup> of July holiday.

Gas Pump Replacement cost-The cost has not been determined. Eric will ask Jerry to meet with the clerk to review the quote and the inspector will be contacted. The clerk will contact Doug of T&D Enterprises for an updated quote. The gas pump replacement will have to be budgeted for 2020.

Fire and Ambulance Departments' monthly BES reports was read by Tom Renz

### **Town of Barnes Fire and Ambulance Monthly Report 05-21-2019**

Since the last meeting the Ambulance has had 3 calls

1 – stand-by for fire Wildland fire

1- stand-by for report of large amount of smoke

1 –transport Essentia Health Mayo Clinic intercept

The Fire Department has had two calls

1 – Wildland fire

1 - Report of Smoke- found source and person was burning pine needles in campfire ring

Attending meeting sponsored by Town Association in Minocqua for information meeting on new administrative rule SPS 330.

For the most part we have already been complying with the new changes. We already had required entry level training before person was allowed in hot zone on fire scene along with the pumper operator training. There used to be a 24 month grace period for entry level and 12 month for driver operator, which now has been eliminated, there is no grace period anymore. Another requirement is training and education is to be provided by a qualified instructor. The rule updated the National Standards for Wisconsin firefighters to also meet the OSHA Standards which now excludes any reference to NFPA.

Also new is all Fire officers have to complete officer training, which is something that we already had complied with.

Also allows for those people who want to just drive a truck to now become members in that sole role without having to complete the Entry level training (but have to complete the driver operator training).

Tires no longer have to be replaced after seven years. Also allows Quantitative face piece testing as alternate to Qualitative. We have had and will continue to do the Qualitative which will take place at July's meeting night.

I have also hired FireCatt to come and do the hose testing for all our fire hoses. It has been a couple of years since we have done it and all the fire departments in the area are now using this company as the testing method, they will also test the ladders. They will also be here sometime in July.

Thanks

Tom

Survey, Fire Hall bid –Tom reported that the survey has not been received yet. C&S needs to provide the location of the lots that would still be available in the Industrial Park.

Fire Hall Building Committee-the committee met on May 9<sup>th</sup> and Tom Renz was named Chair and Secretary. The next meeting is scheduled for May 22<sup>nd</sup> at 8am and they will visit the Drummond Fire Hall and the proposed site.

Consider adopting a policy that supports volunteer emergency responders-Guy Johnston asked if the employee would be paid if he leaves during work hours- Chair Webb clarified that the county policy would allow them to be paid up to four hours, the town does not have to allow the same, they can amend the county policy as needed. Supervisor Emerson asked about drug testing of employees. Tom Renz deferred to Mark Abeles-Allison who just arrived at the meeting.

*Motion made (Porter/Jansen) to open the floor. Voice vote taken, motion carried.*

Mark Abeles-Allison stated that the county does not do random drug testing of volunteer responders, they only require it of the County Highway crew. Chair Webb said we should check with our town attorney before taking any action regarding drug testing of emergency responders. Guy Johnston suggested adopting the county's policy as is.

*Motion made (Porter/Jansen) to adopt the Emergency Responder policy, the same as the county's. Voice vote taken, motion carried.*

*Motion made (Porter/Jansen) to close the floor. Voice vote taken, motion carried.*

Discussion regarding quote for electric service at new Fire Hall

*Motion made (Emerson/Jansen) to authorize the town chair to sign the agreement with Dahlberg Light and Power. Voice vote taken, motion carried.*

Mark Abeles-Allison, County Administrator spoke regarding County Highways A & N All Season Rd Project. Funding was applied for last year but this project was not selected for funding. They will be submitting a proposal again this year. There is only 1 mile of town road in the county that is an all season road. The corridor of County Hwy A south to County Hwy N then west to Hwy 27 was defined as "a critical corridor". The reconstruction of the highways is estimated at a million dollars per mile. He encouraged the board and townspeople to contact our legislators in support of this proposal. The proposal is due in July and he requested that the Town Board submit a letter supporting the project. Supervisor Emerson asked if this would mean that County Hwy N would be re-done. Mark said sometimes all that is needed to make it an all season road is a mat. County Hwy N would be the last section done so that might be 4-5 years down the road.

He also updated the board on the status of County Hwy N at Pigeon Lake closure. He said they are considering several options including pumping some of the water out, a temporary detour and building up of the road. It will remain closed indefinitely. The recommended detour is County A north to Hwy 2, Hwy 2 east to County Hwy 63 and then south on 63 to Drummond.

He also mentioned the county recently conducted a survey regarding roads and the survey results will be posted on the county's website soon.

Supervisor Emerson stated to Mr. Abeles-Allison that the Town of Barnes has the largest tax base in the county and that we need money for roads. He requested that he relay to the county that at budget time additional funds be allocated to our town. Mr. Abeles-Allision stated that the county is putting more focus on roads and will be looking for short term funding so unfortunately they wouldn't be able to allocate more to our town. Chair Webb stated that the town will be requesting additional funds to repair the haul roads.

#### TOB Committee and Commission Reports

##### a) Emergency Services Committee-Guy Johnston

1. Update report on current status-they are willing to review the applications received for the EMT position and develop the interview questions. They are on the agenda of the Sawyer County Public Safety Commission on June 6th. He reported Bill Pence is moving from the area and requested that Jim Krook be moved from the alternate position to a permanent position. Tom Renz asked the committee to research a "Police and Fire Commission" and the feasibility of developing one in the Town of Barnes.

There is now an opening on the committee so an alternate is needed. Applications for potential members can be found on the town website.

##### b) Tourism Committee –

1. Consider Iron River Chamber of Commerce membership renewal

*Motion made (Emerson/Porter) to approve the membership payment of \$95.00 to Iron River Chamber of Commerce. Voice vote taken, motion carried.*

##### 2. Vatten Paddlar update – Judy Bourassa

Clerk Bourassa reported that \$3,400 has been received in sponsorships monies and registrations are being processed through Chronotrack via the Vatten Paddlar website. Early registration is encouraged as "day-of" registration may not be available this year.

##### c) A.I.S. Committee-Chris Webb

1. Review contract from Endangered Resource Services for Tomahawk and Sand Bar Lakes

*Motion made (Porter/Emerson) to approve the contract with Endangered Resource Services, LLC (Matt Berg) in the amount of \$4,362 for point-intercept surveys. Voice vote taken, motion carried.*

##### d) Parks & Rec Committee

1. Appointment of committee members/alternates

*Motion made (Porter/Jansen) to name Mary Krook as a fulltime member of the Parks & Rec Committee and Terry Kolberg and Marc Lybeck named as alternates.*

2. Tomahawk Lake Park update-well & electrical-the question was asked if the electrical needs to be inspected, Pat Johnston offered to check with Larry Roecker and will report back to the clerk. The clerk followed up with Butterfield regarding the well but was unable to get an answer. Jeanne of Butterfield will get back to the clerk tomorrow and the clerk will update Pat and Donna. Chair Webb stated we'd like to have cameras on the building and Pat said the lighting will be motion activated and heater will be on a timer.

Exterior lighting will also be installed. Pat will contact Larry regarding the lighting. There is some grading work still needed to be done.

3. Town Park Walking Trail update-Eric assured the board/committee that the trail will be completed by the grant end date of June 30<sup>th</sup> – it's on the schedule for later this week.

e) Roads & Right of Way Committee

1. Recommendations from RROW minutes

**Road management plan**

We do not know if Morgan & Parmley has been contacted or not. Need someone/board to address.

**South Shore Bridge project**

Waiting on engineer group – on going project

**Pease/James Rd culvert 4:1 inslope**

Chuck Jerome checked and this is a 4:1 slope on Pease Rd. for the first 4 feet this needs to be all the way down to the bottom of the ditch 4:1. May need culvert extensions on both sides of the road. Jim/Eric will contact Chuck J. **James Rd culvert**-clean 18" pipe that's there-both sides; install 18" under his driveway in the low spot; take down 2-3 trees; some gravel needed

**Pine Chip Rd**

Need to get cost of 1000' of recycled blacktop vs. doing 1" of paved blacktop-need to contact Jon Humburg-Jim or Eric will

**Denver Rd**

Road to be closed for 1 day on 5/21/19 to install culverts. After that, it will be passable as construction starts. Jim will contact Jon H.

**Asphalt Patch Trailer**

Currently being used, purchased used for \$9,000 delivered. 10 years old, used slightly, working great. Will be re-vamping spot for compactor to sit on patch trailer.

**Locate all Culverts**

Get driveway reflectors-assign sections of roads to individuals as special project.

**WISLR Project**

Morgan & Parmley will be doing this as part of the 3 year road management plan

**Potholes**

Road crew currently doing repairs and will continue as needed – estimate 90% complete as of 5/13/19.

**PASER Ratings**

Morgan & Parmley will be coming to assist with this-need to follow up with Zech on Friday, May 17<sup>th</sup> when he comes with bids on Denver Rd.

**Gravel Roy Dick Rd**

The committee recommends that the board approve due to low cost project. In addition, recommend graveling East Idlewild Rd, Pickerel Lake Rd by boat landing and Otter Lane Rd.

**Moore Rd/Ellison Lake Rd Intersection**

Eric to establish an "in house" timetable for this to be completed – 2020 timeframe

**General Roads-reconstruct-paint stripe-chip seal-crack seal**

A. Denver Rd reconstruction-also need to do East Robinson Lake Rd, Bony Lake Rd, Birch Lake Rd, remainder of Lake Rd (to Hwy 27) and Outlet Bay Rd-RROW Committee to prioritize for future years.

B. Paint stripe – Pease Rd, South Shore Rd, Lake Rd –Hwy 27 to Y, George Lake Rd and Barnes Rd-Hwy N to Island Lake

C. Chip Seal

D. Crack Seal-six roads approved for 2019 at a cost of approx. \$18,000 plus Hall Rd (\$2,088) and Lake Rd (\$1,991).

E. Flex Seal North Barnes Rd (Island Lake intersection to County A) at a cost of \$27,777.00. Scrub seal of North Barnes Rd cost an additional \$78,116.00. Will need to present proposals to the Town Board.

Meeting adjourned 10:40AM

Respectfully submitted, Tom Emerson, recorder due to Mark Holm's absence

*Motion made (Emerson/Porter) to approve graveling E. Idlewild Rd, Roy Dick Rd and Pickerel Lake Rd by the boat landing. (Otter Lane Rd has already been graveled.) Voice vote taken, motion carried.*

2. Road map, Paser Ratings, Traffic Counts to Zech at Morgan & Parmley for Road Management Plan-these were provided to Zech via email by the clerk.

Chair Webb reported that Greg Martin has declined the chairmanship of the Transfer Site Committee so Tom Emerson will schedule a meeting so officers can be elected. Sue Jansen will take over as the board liaison from Tom Emerson.

Action Items and Timeline-they were reviewed and updated

*Motion made (Porter/Emerson) to adjourn. Voice vote taken, motion carried.*

The meeting was adjourned at 9:10pm.

These minutes represent the general subject matter discussed in the meeting but do not reflect a verbatim documentation of the subjects and conversation that took place.

Submitted by: Judy Bourassa, Clerk-Treasurer  
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