

MINUTES OF THE SPECIAL TOWN BOARD MEETING

Sunday, March 15, 2020

UNAPPROVED

The Special Town Board Meeting in the Town Office was called to Order by Chairperson Webb at 4:00pm and a Roll Call was done to establish a Quorum with Donna Porter, Susan Jansen and Seana Frint in attendance. Tom Emerson was absent. Also in attendance was Eric Neff and Ambulance Director and Fire Chief, Tom Renz. Clerk Bourassa was absent. Chairperson Webb verified notice.

A motion was made (Frint/Porter) to approve the Agenda. Voice vote taken, motion carried.

Tom Renz provided introductory information:

- Virus will stay in the air for up to 4 hours after coughing
- Virus adheres to multi-types of surfaces
- EMT Guideline for COVID-19 have been updated as of March 15, 2020
- Supplies including face masks, body gowns, body suits and goggles were ordered the week of March 7th but are on backorder for at least 3 weeks. There are sufficient gloves and antiseptic wipes in stock
- EMT and Fire Department staff will be reviewing the Guideline for COVID-19 as described by the Centers for Disease Control on Monday, March 16th
- Dr Schultz, Barnes Medical Director, and Tom Renz, Ambulance Director, have been involved in many discussions with other Ambulance Services and Bayfield County Emergency Coordinator regarding response to the COVID-19 pandemic
- Any suspected transmission of COVID-19 from a patient to an EMT (or other medical responder) needs to be reported to Ambulance Director and up to the proper channels and to insurance agencies

Precautionary Plans:

Senior Meals: Meals could be delivered by volunteer townspeople with Bayfield County's approval if the program is suspended

Cleaning: Town Hall surfaces will be cleaned daily after the Senior meals

Official Meetings: The March 17th Bid Opening and Regular Town Board Meeting will be held as scheduled

Town Hall: All activities scheduled in the Town Hall will be cancelled until further notice. The Town Hall will be available for official use only

Town Office: The Town Office will remain open for now. Customers will need to practice "social distancing" and stay behind a line to be served. Hand sanitizer will be available. Cleaning materials will be supplied for daily use and Town Staff is encouraged to wash hands regularly and clean all surfaces throughout the day. Gloves will be supplied and must be used

Transfer Site: The Transfer Site will remain open and workers will be provided gloves, sanitizer and cleaning materials and will increase sanitary protocols

Election Day, April 7th: Notices will be posted on the town's website and Facebook page encouraging early/absentee voting to increase social distancing. Election Workers will be contacted regarding their desire to work the election Numerous containers of pens used by voters will be sanitized after each use, voting booths will be wiped down with disinfecting wipes regularly

Annual Meeting, April 21st: The meeting will be held as scheduled. All precautions in place will be mandatory

Tomahawk Park: Due to cleaning requirements mandated by COVID-19, the warming shack will be closed until further notice. Signs will be displayed at Tomahawk Lake Park, Town Park bathrooms, outbuildings and Town Hall notifying users of the closures

A motion was made (Jansen/Frint) to authorize the purchase of needed supplies to meet current emergency needs and to implement the precautionary steps discussed. Voice vote taken, motion carried.

A motion was made (Frint/Jansen) to adjourn. Voice vote taken, motion carried.

Meeting adjourned at 6:40pm.

**Judy Bourassa, Town of Barnes Clerk-Treasurer
Phone: 715-795-2782 Email: clerk@barnes-wi.com**